

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE  
VILLAGE WATER DISTRICT**

**February 21, 2023**

The Board conducted the meeting in person and virtually by teleconference/videoconference (via Zoom).

CALL TO ORDER AND FLAG SALUTE: President Cory Hubbell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, February 21, 2023.

ROLL CALL: Present were President Cory Hubbell, Vice President William Barrera, Directors Steve Farrell, Leslie Brister and Kenneth Stone.

Staff members present were Attorney Ronald Van Blarcom, Office Manager Josselyn Quine, Operations Manager David Sale and General Manager Thomas Weddle.

TELECONFERENCE MEETING ATTENDANCE: Attorney Van Blarcom explained that the requirements for the declaration of emergency issued by Governor Newsom waiving certain Brown Act requirements resulting in the District's ability to meet via Zoom will expire as of February 28, 2023. During the COVID-19 Pandemic, the Brown Act was modified to allow for the future use of Teleconferencing if the following findings have been voted on every 30 days. These findings include: The Board of Directors has reconsidered the circumstances of the state of emergency; AND the state of emergency continues to directly impact the ability to meet safely; OR State or local officials continue to impose or recommend social distancing. In order to continue with meeting via Zoom, a motion to adopt these required findings will need to take place. Majority vote by the Board is required.

On a motion by Director Barrera and a second by Director Stone, the Board voted to discontinue attendance at District Board meetings via teleconferencing with the following roll call vote:

AYES: Directors Barrera, Brister, Hubbell, and Stone.  
NOES: Director Farrell  
ABSENT: None.  
ABSTAINED: None.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the January 17, 2023, Regular Board Meeting. After the correction of a few items and on a motion by Director Stone and a second by Director Farrell, the minutes for the January 17, 2023 meeting, were approved as corrected with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

CASH DISBURSEMENTS:

The Board reviewed and discussed the cash disbursements for the month of January 2023.

On a motion by Director Farrell and a second by Director Barrera, the cash disbursements for the month of January 2023 were approved with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

PUBLIC COMMENTS: None.

REVIEW AND ADOPT CASH BUDGET FOR FISCAL YEAR 2023-24: The Board reviewed and discussed the Budget for 2023-24 Fiscal Year.

On a motion by Director Stone and a second by Director Farrell, the Board approved the cash budget for fiscal year 2023/24 as submitted, with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

CONSIDER NOMINATION FOR CSDA BOARD OF DIRECTORS, SEAT C:

There was discussion as to whether the Board would nominate a Director for the CSDA Seat C. The Board did not nominate any Director for this position.

CONSIDER ATTENDANCE AT ACWA SPRING CONFERENCE, MAY 3-5, 2023:

Manager Weddle informed the Board that he would not be attending this conference. Director Farrell expressed interest in attending the conference. After discussion and with a motion by Director Stone and a second by Director Hubbell, the Board approved all directors to attend the ACWA/JPIA Conference if they so choose, with the following roll call vote:

AYES: Directors Barrera, Brister, Farrell, Hubbell, and Stone.  
NOES: None.  
ABSENT: None.  
ABSTAINED: None.

MANAGER'S REPORT:

1. Update on District Projects:

Operations Manager Sale reported the District had two wells fail since the January Board Meeting. The Board discussed the options moving forward. Operations Manager Sale explained the difficulties in rehabbing the Cypress and that it would be more beneficial to look into a new well in the Old Mill Springs area. The Felsen Well requires a new motor and pump.

2. Monthly Financial and Investment Reports:

The Board reviewed the monthly financial and investment reports.

3. Monthly Water Production Reports:

The Board reviewed the System Report that includes the amount of water in storage, the amount of water produced and purchased for the month of January 2023. Manager Weddle pointed out that the per capita usage appeared to be lower than expected and that he would try to check the formulas within the spreadsheet for errors.

DIRECTOR'S REPORTS:

The Directors had nothing to report.

REQUESTS FOR FUTURE AGENDA ITEMS:

None.

As there was no further business to discuss, the meeting was adjourned at 4:47 pm.

The next meeting is scheduled for Tuesday, March 21, 2023. This meeting will be held in person.