



## ***Memo***

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To: Board of Directors  
From: Larrie Ann Davis  
Date: May 23, 2014  
Subject: Request for Additional Adjustment, Rod C. Miller  
Account No. 24-3978-00, 1166 Saturn Way  
Agenda Item #1

Mr. Miller had a leak at his property located at 1166 Saturn Way in February 2014. The leak was discovered by a neighbor. 8,400 cubic feet of water ran through the meter. The bill for the month of February was \$525.48.

Mr. Miller has been making regular monthly payments since the leak, but has not made any additional payments towards the leak. Mr. Miller received a 10% adjustment to his bill on March 25, 2014. A second letter was received on that same day asking for an adjustment greater than the standard 10%. This request was denied by the General Manager. In April Mr. Miller asked to be placed on the May Agenda for Board consideration of an additional adjustment.

Attached are copies of the correspondence between Mr. Miller and the District and a copy of his account history.

Each year in November, we send notices to our customers advising them of the need to have their own shut off valve and to use it when they are not at the property.