

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE  
VILLAGE WATER DISTRICT**

**February 13, 2024**

CALL TO ORDER AND FLAG SALUTE: Vice President William Barrera called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 4:02 pm, on Tuesday, February 13, 2024.

ROLL CALL: Present were Vice President William Barrera, Directors Steve Farrell, and Leslie Brister.

Staff members present were Office Manager Josselyn Quine, Operations Manager David Sale, and General Manager Thomas Weddle.

The public in attendance was Ron Barrett from Rim Family Services Prevention Department.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the January 2024 Regular Board Meeting. After the correction of PFA's to PFAS, on a motion by Director Farrell and a second by Director Brister, the minutes for the January 13, 2024, meeting were approved with the following vote:

AYES: Directors Barrera, Farrell and Brister.

NOES: None.

ABSENT: Director Stone and Hubbell.

ABSTAINED: None.

CASH DISBURSEMENTS:

There was general discussion about the cash disbursements. Three payments were discussed. WinWater, DeNora, Kuntze, and Core&Main are vendors we purchase field supplies from. HomeServe is the Leak Loss Protection Program (ServLine) for customers, and Davis Auto Body completed repairs on a District vehicle. Director Farrell would like to see if it is possible to see which General Ledger accounts payments are posted to. Manager Quine will look at what options are available. On a motion made by Director Farrell and a second by Director Brister, the cash disbursements for the month of January 2023, were approved with the following vote:

AYES: Directors Barrera, Farrell, and Brister.

NOES: None.

ABSENT: Director Stone and Hubbell.

ABSTAINED: None.

PUBLIC COMMENTS: None.

## REGULAR SESSION:

### CONSIDER RX INSTITUTIONAL POLICY PARTNERSHIP PRESENTED BY RON BARRETT WITH RIM FAMILY SERVICES

Ron Barrett presented a partnership with the District by including informational flyers in the District's monthly billing. The flyers would help disseminate the message about the dangers of prescriptions drugs flushed down toilets and getting into our environment and water supply. The flyers would also provide information about the proper disposal of these medications. There are drop box locations at the Twin Peaks Sheriff Station and the Running Spring Fire Department. The Board suggested we revisit this topic after Ron Barrett has a chance to meet with Crestline Sanitation. No action was taken.

### CONSIDER ATTENDANCE AT THE SPRING ACWA CONFERENCE AND EXPO; SACRAMENTO, CA, MAY 7-9, 2024

After general discussion and a motion by Director Brister and a second by Director Farrell, the attendance was approved for Board Members or Staff to attend the conference with the following roll call vote:

AYES: Directors Barrera, Farrell, and Brister.

NOES: None.

ABSENT: Director Stone and Hubbell.

ABSTAINED: None.

### CONSIDER CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS

The CSDA Elections and Bylaws Committee is looking for an independent Special District Board Member or their General Manager who would be interested in leading the direction of the California Special Districts Association for the 2025 – 2027 term. The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board felt that current incumbent, Jo MacKenzie was a good fit in that position and took no action to nominate someone from Crestline Village Water District to run for this seat.

### REORGANIZATION OF THE BOARD OF DIRECTORS:

In the absence of Director Stone and Director Hubbell, the Board decided to table this until next month.

### MANAGER'S REPORT:

1. Field Maintenance: It was reported that Field Staff have started the yearly servicing of equipment. Currently on hold is the Flyers 30-weight oil for all the diesel engine equipment. All other small tools have been gone through and ready for the next season. The larger commercial vehicles will be sent down the mountain for their yearly DOT inspection.

Staff has been trained in the new mobile programmers and software. They are ready for use now. No longer will the District have to rely on the non-supported equipment.

Staff is working on the Business Emergency Contingency Plan. To be current and up to date with the fire department's requirements.

New Hire: The District placed an ad seeking field help with current Distribution and or Treatment certifications. Unfortunately, the applicants we received did not fit what the District was hoping to get. We plan to regroup and post the job on other job boards and see if we can get qualified applicants. With the additional time needed in Valley View, we hope to get additional help in the next month.

## 2. Water Report:

The District CLAWA purchases were only 7% of the water provided to our customers in the month of January. The money savings has allowed us to make the necessary upgrades amongst our wells to become fully functional and even less dependent upon CLAWA.

We have transitioned from using the 1<sup>st</sup> and 15<sup>th</sup> billing to true month to month data from Tyler to determine our consumption for the District. The current sheet going back to January 2023 has been updated. This has almost no effect on the Crestline Area numbers, as they were already billed on the first of the month. The Lake Gregory Area numbers reflected larger changes due to the billing being from the 15<sup>th</sup> to the 15<sup>th</sup> of each month and now represents the true monthly data.

## 3. Monthly Financial and Investment Reports:

The Board reviewed the monthly financials and investment reports.

## DIRECTORS REPORTS:

### 1. Director's reports:

2. Requests for Future Agenda Items. Vice President Barrera would like to discuss attending Farmer's Markets during the summer to pass out informational content about conserving water. He would also like to see the current plan in place in the event of an emergency, earthquakes, and fires. Director Farrell would like to discuss the legislative endorsement by ACWA on PROP 218.

As there was no further business to discuss, the meeting was adjourned at 5:56 pm.

The next meeting is scheduled for Tuesday, March 19, 2024. This meeting will be held in person at the District office at 3pm.