

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**NOVEMBER 20, 2018**

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm., on Tuesday, November 20, 2018, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone and Robert Kinzel.

Absent was Director Darel V. Davis.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Kinzel, the Board that was present unanimously approved the minutes of the Regular Meeting of September 18, 2018 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of September and October 2018. Director Bracher would like a cost breakdown of the 2017-18 fiscal year audit for the next meeting. On a motion by Director Stone and a second by Director Kinzel the cash disbursements for the month of September 2018 were unanimously approved by those Directors present. On a motion by Director Stone and a second by Director Farrell the cash disbursements for the month of October 2018 were unanimously approved by those Directors present. Director Stone would like the end date of the CalPERS side pool brought back to next month's Board meeting.

PUBLIC COMMENTS: None.

REVIEW AGREEMENT WITH RONALD VAN BLARCOM FOR GENERAL COUNSEL: The Board reviewed the current agreement with Attorney Ronald Van Blarcom for general counsel services. The agreement is for a prepaid retainer of \$2,000 per month for up to 10 hours of provided service, plus a rate of \$250 for every hour in excess of the 10 hours per month. The agreement has worked well for everyone. On a motion by Director Farrell and a second by Director Kinzel, the Board present unanimously approved the continuance of the agreement with Attorney Van Blarcom for an additional year.

REPORT ON ATTENDANCE OF ACWA REGION 9 PROGRAM, NOVEMBER 2, 2018, PALM DESERT, CA: Director Kinzel provided a written report on the ACWA Region 9 Program he attended in Palm Desert, California on November 2, 2018. There was general discussion regarding the report.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported staff continues to flush the Electra Drive Vertical well. Sample results continue to change but the gross alpha continues to be high. The District is consulting with water contaminant removal manufacturers to evaluate the cost of implementing a treatment process. Manager Clanin reported Tyler Technologies has been training District Staff in the use of the new financial software modules. The District may go online with the financial process in December of 2018.

Manager Clanin has begun discussions with Frontier Communications to examine the cost and availability of Fiber Optic Internet.

Manager Clanin reported he has completed the one-year JPIA Essentials for Leadership course.

As time allows, the District continues the process of gathering the required data to achieve the Special District Leadership Foundation (SDLF) District Transparency Certificate of Excellence.

Several months ago the Board requested staff to conduct a salary survey. This should be ready for presentation to the Board at the December meeting.

REQUESTS FOR FUTURE AGENDA ITEMS: Director Stone has a conflict with the scheduled January 2019 Board Meeting and would like the possibility of changing it added to the December 18, 2018 agenda.

As there was no further business to discuss, the meeting was adjourned at 4:00 pm.

The next meeting is scheduled for Tuesday, December 18, 2018 at 3:00 pm.