

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**JULY 17, 2018**

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm., on Tuesday, July 17, 2018, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone, Darel Davis and Robert Kinzel.

Staff members present were General Manager Alan E. Clanin, Field Supervisor Steve Wood and Office Manager Larrie Davis.

Absent was Attorney Ronald Van Blarcom.

MINUTES OF PREVIOUS MEETING: On a motion by Director Kinzel and a second by Director Farrell, the Board unanimously approved the minutes of the Regular Meeting of June 19, 2018 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of June 2018. On a motion by Director Davis and a second by Director Stone the cash disbursements for the month of June 2018 were unanimously approved.

PUBLIC COMMENTS: None.

DISCUSS CANDIDATE FILING FOR NOVEMBER 6, 2018 GENERAL ELECTION: Manager Clanin covered the election schedule with the Board. The filing period began on July 16, 2018 and will end at 5:00 pm on August 10, 2018. Directors Farrell, Kinzel and Davis plan on seeking re-election.

CONSIDER CANDIDATES FOR CALIFORNIA SPECIAL DISTRICTS (CSDA) 2018 BOARD OF DIRECTORS SEAT A: There was discussion regarding the two candidates running for 2018 CSDA Board of Directors Seat A. Director Farrell spoke favorably of Jo MacKenzie and strongly recommended her for the position.

On a motion by Director Farrell and second by Director Davis the Board unanimously agreed to cast their ballot for Jo MacKenzie for the position of 2018 CSDA Board of Directors Seat A.

REVIEW CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM DRAFT REVIEW REPORT: Manager Clanin reviewed with the Board the draft report prepared by CalPERS reviewing member pay rates. The District responded to the draft report on July 10, 2018 and shared the District response with the Board.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported on the following District projects.

- Vertical Wells; Electra Well - The District is waiting for Southern California Edison to install the electrical drop which should be sometime in the next three weeks.
- Billing System Software Upgrade - District Staff has begun training in the use of the new financial software modules.
- Hazard Mitigation Plan – Final revisions to the Hazard Mitigation Plan has been completed and the Plan is now under final review by the Federal Emergency Management Agency.
- Lakeview Main Replacement – Phase One of the Lakeview main replacement has been completed. With the change in pressure zones, some homes may now need pressure regulators. Notices were hung on the homes affected.
- Special District Leadership Foundation, District Transparency Certificate of Excellence – Manager Clanin has begun the process of gathering the required data to achieve this Certificate.

MONTHLY FINANCIAL AND INVESTMENT REPORTS: Office Manager Davis reported the auditors will be arriving the week of July 30, 2018. Everything has been prepared and forwarded to them for their review prior to their arrival. Director Bracher received a questionnaire for completion from the auditors.

MONTHLY PRODUCTION REPORTS: The Lake Gregory Dam Project is using about 8,000 gallons of water an hour for dust control. Supervisor Wood stated a small portion of the main off of Edelweiss will need to be encased. Director Davis recommended using cast iron instead of C900 for that portion of the main.

DIRECTOR'S REPORTS:

Director Stone shared an article from CalPERS reporting a preliminary 8.6 percent net return on investments for the 12-month period that ended June 30, 2018.

Director Farrell informed the Board of a free one hour webinar, presented by the Association of California Water Agencies on Senate Bill 606. Manager Clanin stated he had already registered for the webinar.

Director Kinzel stated he would like to see more publicity about the District. Director Bracher agreed.

REQUEST FOR FUTURE AGENDA ITEMS: Director Davis would like to be available for future Board Meetings through Skype or some other means while traveling. Manager Clanin will follow up with Attorney Van Blarcom to see what can be done.

As there was no further business to discuss, the meeting was adjourned at 4:23 pm.

The next meeting has been adjourned to Tuesday, August 21, 2018 at 3:00 pm.