



## ***Memo***

---

To: Board of Directors  
From: Karl B. Drew  
Date: November 4, 2016  
Subject: Board Vacancy due to Resignation of Board Member

Attached is a copy of the resignation letter received from Board member Alan Clanin. His resignation is effective October 19, 2016.

His resignation creates a vacancy on the Board of Directors. Staff will notify the County Board of Supervisors of the vacancy and post notices as required. We will have 60 days from the November 8, 2016 board meeting to fill the vacancy and will need to fill the vacancy by Saturday, January 7, 2017. If we do not fill the vacancy at the regular board meeting of December 20, 2016, we may need to have a Special meeting prior to the January 7 date.

Alan E. Clanin  
P.O. Box 4506  
Crestline, CA 92325

10/19/2016

General Manager Drew,

Due to a change in employment I will no longer be able to fulfill the duties of Director for the Crestline Village Water District. Please accept my resignation effective October 19, 2016.

It has been a pleasure serving the district in this capacity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alan E. Clanin', written in a cursive style.

Alan E. Clanin