



Memo

To: Board of Directors
From: Larrie Ann Davis
Date: August 7, 2014
Subject: ACWA & ACWA/JPIA Fall Conferences

Following is some preliminary information regarding the ACWA & ACWA/JPIA Fall Conferences. They will be held in San Diego during the week of December 1-5, 2014. The ACWA/JPIA section of the conference will be on December 1, 2014 with the main ACWA conference running December 2-5, 2014. The pre-registration deadline is November 7, 2014.

We wanted to get these dates to you as soon as possible for planning purposes, as well as allowing the Board time to approve Board member attendance of the conference. Hotel Reservations fill quickly for conference events

Register online @ acwa.com

Regular registration and cancellation deadline is November 7, 2014 • 4:30 p.m. (PST)

WHO IS ELIGIBLE FOR "ACWA ADVANTAGE" PRICING?

ACWA Advantage pricing is available to the following registrants:

- An officer or director of an ACWA member agency.
- A person directly employed by an ACWA public agency member, affiliate or associate organization. This does not include independent contractors, service providers, or third-party vendors.
- Any ACWA board member whose fee is paid for by member agency.
- Any state or federal administrative or legislative personnel in elected, appointed or staff positions.
- Staff of ACWA/JPIA and Water Education Foundation.
- Any individual or honorary life member of ACWA.

ONE-DAY REGISTRATION

By choosing a Wednesday registration, you are entitled to attend the Welcome Reception on Tuesday evening and all programs on Wednesday. By choosing a Thursday registration, you are entitled to purchase a ticket for the Friday Breakfast.

MEMBERSHIP INFORMATION – *Become a Member & Save on ACWA Events*

If you are interested in learning more about becoming an Associate Friend of ACWA, contact Melanie Medina at melaniem@acwa.com or Paula Currie at paulac@acwa.com. For public agency membership, please contact Tiffany Giammona at tiffanyg@acwa.com.

CANCELLATIONS & CHANGES

All registration changes and cancellations must be made in writing by the event registration deadline. Valid cancellation requests will receive a refund of any registration fees paid minus a \$75 processing charge. No refunds or registration changes will be granted after the registration deadline. Submit request in writing to Margie Knight at margiek@acwa.com.

SUBSTITUTIONS

Event registrations are transferable from one participant to another within the same organization. Please submit your request in writing before the event registration deadline to Margie Knight at margiek@acwa.com. Include the original registrant's name, the new person's name, title and email address with your request. After the registration deadline, substitutions will be handled on-site. Only one substitution is permitted per original registrant. The individual submitting the substitution request is responsible for all financial obligations (including any balance due) associated with the original registration. There is no fee to transfer an eligible registration.

SPECIAL REQUESTS & ACCOMMODATIONS

Special requests must be submitted in writing to Margie Knight at margiek@acwa.com. Participants are encouraged to submit special requests as soon as possible.

If you have a disability that requires an accommodation, please contact Margie Knight at margiek@acwa.com or call toll free at (888) 666-2292 to discuss your needs.

REFUNDS

Except as otherwise provided in this document, all payments and fees are nonrefundable after the registration deadline.

MEAL TICKETS

After registration deadline, meal tickets are not eligible for exchange, refund or credit.

NONATTENDANCE

Registrants who fail to attend the event, in part or in whole, are not eligible for a refund or credit and will be billed for any balance due.

GUEST REGISTRATION

Guest registration is available to a spouse, companion or guest of an ACWA event registrant. Guest registration is not available to any employees of a public agency, associate or affiliate/mutual water company. Guest registration is also not available to anyone with a professional reason to attend for purposes of learning or business. The guest registration includes admission to the Exhibit Hall, the opening reception and the ability to purchase meal tickets and attend meal functions. **Guest registrants are not eligible for cash or prize drawings.**

Questions? Contact us at 916.441.4545, toll free 888.666.2292.

ACWA 2014 Fall Conference & Exhibition

PRELIMINARY AGENDA

Manchester Grand Hyatt, San Diego



ACWA/JPIA - MONDAY, DEC. 1

8:30 – 10:00 a.m.

- ACWA/JPIA Employee Benefits Program Committee

10:15 – 11:45 a.m.

- ACWA/JPIA Executive Committee

1:30 – 4:00 p.m.

- ACWA/JPIA Board of Directors

4:00 – 5:00 p.m.

- ACWA/JPIA Town Hall

5:00 – 6:00 p.m.

- ACWA/JPIA Reception

TUESDAY, DEC. 2

8:00 a.m. – 6:00 p.m.

- Registration

8:30 – 10:00 a.m.

- ACWA/JPIA: Seminar I

10:00 – 11:45 a.m.

- Scholarship Subcommittee
- Water Management Committee
- Water Quality Committee

10:15 – 11:45 a.m.

- ACWA/JPIA: Seminar II

11:00 a.m. – Noon

- Outreach Task Force

Noon – 2:00 p.m.

- ACWA 101 & Luncheon
- Committee Lunch Break

1:00 – 2:15 p.m.

- ACWA/JPIA: Seminar III

1:00 – 2:45 p.m.

- Energy Committee
- Finance Committee
- Groundwater Committee
- Social Media & Website Workgroup

2:00 – 4:00 p.m.

- SDLF Special District Administrator Certification Test

2:30 – 4:30 p.m.

- ACWA/JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)

3:00 – 4:45 p.m.

- Business Development Committee
- Communications Committee
- Federal Affairs Committee
- Local Government Committee
- Membership Committee

5:00 – 6:30 p.m.

- Welcome Reception in the Exhibit Hall

WEDNESDAY, DEC. 3

7:30 a.m. – 5 p.m.

- Registration

8:00 – 9:45 a.m.

- Opening Breakfast

9:00 a.m. – Noon & 1:30 – 5:00 p.m.

- Exhibit Hall

10:00 – 11:30 a.m.

- Attorneys Program
- Communications Committee Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum
- Water Industry Trends Program

11:30 – 11:45 a.m.

- Prize Drawing in Exhibit Hall

11:45 a.m. – 1:45 p.m.

- General Session & Luncheon

2:00 – 3:15 p.m.

- Attorneys Program
- Exhibitor Technical Presentation
- Finance Program
- Human Resources Program
- Region Program
- Town Hall
- Water Industry Trends Program

3:15 – 3:45 p.m.

- Cash Prize Drawing & Snack Break in Exhibit Hall

3:45 – 5:00 p.m.

- Energy Committee Program
- Exhibitor Technical Presentation
- Statewide Issue Forum
- Water Industry Trends Program

4:00 – 6:00 p.m.

- Legal Affairs Committee

5:30 – 7:00 p.m.

- CH2MHILL Hosted Reception

THURSDAY, DEC. 4

7:30 a.m. – 4 p.m.

- Registration

8:00 a.m. – Noon

- Exhibit Hall

8:00 – 9:15 a.m.

- Networking Continental Breakfast

9:30 – 11:00 a.m.

- Attorneys Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum
- Water Industry Trends Program

9:30 – 11:45 a.m.

- Ethics Training (AB 1234)

11:00 – 11:30 a.m.

- Prize Drawing in Exhibit Hall

11:45 a.m. – 1:45 p.m.

- General Session & Luncheon

2:00 – 3:15 p.m.

- Attorneys Program
- Exhibitor Technical Presentations
- Federal Issues Forum
- Statewide Issue Forum
- Water Industry Trends Program

3:30 – 5 p.m.

- Regions 1 – 10
Membership Meetings

6:00 – 7:00 p.m.

- New Water Professionals Reception

7:30 – 10:00 p.m.

- Dinner & Entertainment

FRIDAY, DEC. 5

8:00 – 9:30 a.m.

- Registration

8:30 – 10 a.m.

- ACWA's Hans Doe Past Presidents' Breakfast in Partnership with ACWA/JPIA

OTHER EVENTS

THURSDAY, DEC. 4

6:45 – 8:30 a.m.

- San Joaquin Valley Agricultural Water Committee

PRICING REFERENCE SHEET



ACWA 2014 Fall Conference & Exhibition REGISTRATION, MEALS & HOTEL PRICING Manchester Grand Hyatt, San Diego



Register online @ acwa.com

Regular registration and cancellation deadline is November 7, 2014 • 4:30 p.m. (PST)

NEW!! CREATE YOUR ACWA PORTAL PROFILE

You must have an ACWA portal profile in order to register for ACWA events through the new ACWA Member Portal. **If you haven't already, please be sure to create your profile at <https://portal.acwa.com>**

REGISTRATION FEES & OPTIONS	REGULAR	ONSITE
Advantage (For ACWA public agency members, affiliates & associates ONLY)	(ends 11/7/14)	
Full Conference Registration & Meals Package	\$695	Not Avail.
Full Conference Registration Only (meals sold separately)	\$510	\$540
One-Day Conference Registration (meals sold separately): Wednesday 12/3 -OR- Thursday 12/4	\$275	\$300
<i>Wednesday registration includes Welcome Reception on Tuesday evening.</i>		
<i>Thursday registration includes ability to purchase a ticket for Friday breakfast.</i>		
Standard (Applies to non-members of ACWA)		
Full Conference Registration Only (meals sold separately)	\$765	\$795
One-Day Conference Registration (meals sold separately): Wednesday 12/3 -OR- Thursday 12/4	\$395	\$450
<i>Wednesday registration includes Welcome Reception on Tuesday evening.</i>		
<i>Thursday registration includes ability to purchase a ticket for Friday breakfast.</i>		
Guest (Guest registration is not available to anyone with a professional reason to attend.)		
Guest Conference Registration (meals sold separately)	\$45	\$45

MEAL FUNCTIONS	REGULAR	ONSITE
Wednesday – December 3		
Opening Breakfast	\$45	\$50
Wednesday Luncheon	\$50	\$55
Thursday – December 4		
Networking Continental Breakfast	\$35	\$40
Thursday Luncheon	\$50	\$55
Thursday Dinner	\$65	\$70
Friday – December 5		
Friday Breakfast	\$45	\$50

HOTEL INFORMATION

Reservations will not be accepted until August 18
 You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rate. Conference special rate is available August 18 – November 14, based on availability.

Special Hotel Rates
Manchester Grand Hyatt Single/Double \$189
 Subject to 10.5% state and local taxes per room per night plus 2% TMD San Diego county fee, and \$0.21 CA State assessment fee.

Important Dates:
 For those **registering for conference prior to August 18**, hotel information will be provided via e-mail on August 18.

For those **registering for conference from August 18 to November 14**, your confirmation e-mail will include hotel reservation information and an opportunity to receive a conference special hotel rate.

Hotel Reservation Questions?
 Email Kiyomi Smiley at kiyomi.smiley@hyatt.com

Questions? Contact us at 916.441.4545, toll free 888.666.2292.
 Conference terms and conditions available at acwa.com in the event section.