

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**AUGUST 15, 2017**

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, August 15, 2017, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Darel Davis.

Staff members present were General Manager Karl B. Drew, Assistant General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Engineer Wally Franz, Field Supervisor Steve Wood and Office Manager Larrie Davis.

Also present was Charles "Chuck" Gibbs.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Stone, the minutes of the Regular Meeting of August 15, 2017 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of July 2017. Manager Drew informed the Board the State Water Resource Control Board accepted the Districts appeal to be considered a "disadvantaged community". Due to the ruling the District is expecting a refund of \$10,222 on the payment made to them on July 7, 2017. On a motion by Director Stone and a second by Director Farrell the cash disbursements for the month of July 2017 were unanimously approved.

PUBLIC COMMENTS: Mr. Gibbs, property owner at 24099 Lakeview Drive, introduced himself to the Board.

REPORT ON LAKEVIEW DRIVE MAINLINE PROJECT: Manager Drew explained to the Board that Mr. Gibbs is the property owner who is allowing the District to cross his property during the Lakeview Drive mainline project. Mr. Gibbs thanked the District and especially Field Supervisor Steve Wood for the great communication between the District and himself on the project. He appreciated being consulted before work began and during the process rather than after.

Manager Drew thanked Mr. Gibbs for being so accommodating to the District and allowing the District to change the course of the main, crossing his property. The District was able to save approximately \$15,000 by doing this. The number of trees being removed was reduced and fencing was not needed. Manager Drew would like the Board to consider sharing a portion of the savings with Mr. Gibbs when the easement documents are signed. Mr. Gibbs requested one more tree be removed. Supervisor Wood will meet with Mr. Gibbs to discuss additional tree removal.

Manager Drew expects field crew to complete the mainline from Crest Forest Drive to Mr. Gibbs property on Lakeview and install a pressure relief station at Mr. Gibbs

property within the next few weeks. The pressure relief station will reduce pressure to the area and eliminate the necessity of customer's installing pressure regulators.

REPORT ON WELL MAINTENANCE PROJECTS: Manager Drew reported that Sam Crum Water Well Drilling will complete the maintenance work at Chamois Well next week.

Manager Drew reported that work on the new Electra Well will begin the first part of September. This project was delayed a couple of weeks. Work between March and August would require a "nesting survey". By waiting until September to begin the work the District was able to save some money.

CONSIDER BALLOT FOR ACWA REGION 9 BOARD ELECTION FOR THE 2018-19 TERM: Director Farrell reviewed the ballot with the Board. He pointed out that he was not in the nominating committee's recommended slate but was listed as an individual board candidate nominee. On a motion by Director Stone and second by Director Kinzel the Board unanimously authorized Director Bracher to submit the Region 9 Board Election Ballot with the following votes being cast:

President: Joseph J. Kuebler  
Vice Chair: G. Patrick O'Dowd  
Candidate for Board Members: Steven Farrell

CONSIDER ATTENDANCE AT ACWA/ACWA JPIA 2017 FALL CONFERENCE, NOVEMBER 27, 2017 THROUGH DECEMBER 1, 2017, ANAHEIM, CA: On a motion by Director Stone and a second by Director Davis the Board unanimously approved the attendance of the ACWA/ACWA JPIA Fall Conference by Assistant Manager Clanin and any Director wishing to attend.

MANAGER'S REPORT: Assistant Manager Clanin reported that the District reroofing project will begin the first week of September. New office cubicles are scheduled for the end of August, but if there is a delay in delivery, cubicles will be moved to after the roofing project is complete. Assistant Manager Clanin reported that he and General Manager Drew and Office Manager Davis had their first transition team meeting with Tyler Incode. These meetings will be held every other week through implementation. Assistant Manager Clanin informed the Board he has not yet received word on the Hazard Mitigation Plan from either the State or FEMA.

Manager Drew reported that the Annual Audit Report should be presented at the October Board Meeting. The audit process has been slower this year with Office Manager Davis preparing the majority of the work papers.

Manager Drew reported that Sprint is continuing to look at the installation of a cell tower at the Lakeview Tank site. The tower would provide a signal to Lake Drive and Valley of Enchantment. Sprint is currently in the process of surveying the property.

Manager Drew reported there has been no further work by the County on the Lake Gregory dam project.

MONTHLY PRODUCTION REPORTS: Manager Drew reported that system loss is up this month. The District had two major leaks last month. The leaks were caused by inconsistencies in backfill done by the County. Zurich Tank was also drained for

inspection and the water loss was not included in the report. Manager Drew reported that the State Water Resource Control Board is still working on standards for the Water Loss Audit. The District is in the process of testing all District source meters and a sampling of customer meters.

EXECUTIVE SESSION: The Board entered into executive session at 3:43 pm to discuss the following item:

PUBLIC EMPLOYEE APPOINTMENT: Title: General Manager, Pursuant To Government Code Section 54957.

The Board returned to regular session at 5:05 pm. The Board reported the position of General Manager was offered to Assistant Manager Alan Clanin and he accepted the position effective November 18, 2017. Attorney Van Blarcom will draft a contract for signature.

Director Bracher has a conflict with the next meeting date of September 19, 2017. After some discussion, the next Board Meeting date was changed to September 12, 2017 at 3:00pm.

As there was no further business to discuss, the meeting was adjourned at 5:08 pm.