

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**DECEMBER 18, 2018**

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, December 18, 2018, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone, Darel Davis and Robert Kinzel.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Kinzel and a second by Director Stone, the Board unanimously approved the minutes of the Regular Meeting of November 20, 2018 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of November 2018. On a motion by Director Stone and a second by Director Kinzel the cash disbursements for the month of November 2018 were unanimously approved by the Board.

PUBLIC COMMENTS: None.

REORGANIZATION OF BOARD OF DIRECTORS AND DISTRICT STAFF: President Bracher opened discussion for consideration of the reorganization of the Board of Directors and Staff.

On a motion by Director Stone and second by Director Kinzel, the Board voted unanimously to continue with the current President of the Board, Connie Bracher and Vice President of the Board Robert Kinzel. No changes were made to District Staff.

The current Board and Staff positions are as follows:

President of the Board: Connie S. Bracher  
Vice President of the Board: Robert Kinzel  
General Manager and Secretary to the Board: Alan E. Clanin  
General Counsel: Ronald Van Blarcom  
District Engineers: Albert A. Webb & Associates  
District Auditor: Scott Manno, Rogers, Anderson, Malody and Scott  
Financial Consultant: Nathan Statham  
Acting Secretary in the Absence of the Secretary: Larrie Ann Davis  
ACWA-JPIA Director: Steven C. Farrell  
ACWA-JPIA Alternate: Alan E. Clanin

CONSIDER SALARY AND BENEFIT SURVEY: General Manager Clanin presented the results of a Salary and Benefits survey conducted by him at the request of the Board. The Board wanted to insure the District is in a position to retain current employees and to attract quality employees.

President Bracher appointed Directors Stone and Kinzel to an AdHoc Committee to work with General Manager Clanin to determine if an adjustment to the current Salary Schedule and Benefit Package is necessary.

CONSIDER 2006 ¾ TON 4X4 FORD TRUCK (UNIT 10) AS SURPLUS EQUIPMENT: On a motion by Director Stone and a second by Director Davis the Board unanimously approved the 2006 Ford F250 Vin #1FDSX21PO6EB35420 as surplus property and authorizes staff to proceed with the sale of the vehicle.

REPORT ON ACWA/JPIA FALL CONFERENCE, NOVEMBER 26-30, 2018, SAN DIEGO, CA: Directors Kinzel and Farrell and General Manager Clanin provided written reports of their attendance of the ACWA/JPIA Spring Conference the week of November 26, 2018. Director Bracher provided an oral report of her attendance. There was general discussion regarding these reports.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported that Electra Well is currently shut down due to rising contaminants. This is a direct result of uranium. The District is consulting with water contaminant removal manufacturers to evaluate the cost of implementing a treatment process.

Manager Clanin reported that the District is preparing to go live with Utility Billing in Mid-January and with the financial process in February. Tyler has been on site the last couple of days.

The District is rescheduling with Frontier Communications to examine the cost and availability of Fiber Optic internet.

The District continues with the process of gathering the required data to achieve the Special District Leadership Foundation District Transparency Certificate of Excellence.

Some utility bills were estimated this month as server anti-virus updates interfered with obtaining meter reads from Aclara. Manager Clanin reported that the District has approximately 400 MTUS with low battery signals. The batteries have a 20 year warranty and are currently lasting approximately 10 years.

Field Supervisor Wood left the meeting at 4:15 pm.

FUTURE AGENDA ITEMS: Director Farrell verified District Staff will gather information on Health Savings Accounts for presentation to the Board at year end.

President Bracher requested that the District consider amending the holiday schedule to include a "National Day of Mourning". Recently a National Day of Mourning was

declared when President George H.W. Bush died. The District observed this day, but there is no reference to a National Day of Mourning in the manual.

The Directors showed an interest in seeing a short video on the recent diving of District water tanks.

On a motion by Director Stone and a second by Director Kinzel the January 15, 2019 Board Meeting was cancelled.

As there was no further business to discuss, the meeting was adjourned at 04:40 pm.

The next meeting has been adjourned to Tuesday, February 19, 2019 at 3:00 pm.