



Memo

To: Board of Directors
From: Tom Weddle, General Manager
Date: November 21, 2023
Subject: Managers Report

1. Field Maintenance - The District has completed our flushing program for 2023.

We had TK Construction grind a 15'x 20' x 4" patch due to a main break we previously had. The County Roads Department reached out to us for this request. The cost was \$1,344.35. The cost of the planer attachment for the skid steer is \$37,566. We feel that as seldom as we need to have the asphalt ground down, it is not cost effective to purchase this attachment, rather sub these out to TK Construction.

Felsen Pump building has been completed. It is now ready for the VLT drive and filter to be installed so we can use the new pump. We expect the drive to be in any day now. We have received the Wabern pump. This will require us to upgrade the 2" pipe that goes to the main, to a 3" pipe. This will give us the additional needed volume. Because we don't currently have the capability to pump the demand up to Zurich tanks, we rely solely on CLAWA. This new pump will alleviate the need to purchase CLAWA water in the Mile High zone. We anticipate that within the first month of service, it will have paid for itself two times over.

2. Water Report – We have switched to using monthly consumption vs the billed consumption we have been using to evaluate the usage verses the production and purchased water. One half of our billing is from the 15th of the month to the 15th. We are hoping that by comparing everything on a month-to-month basis, we can eliminate some of the anomalies that we have been experiencing. We have also started including all water consumed regardless of category for total consumption. This seems to have lessened the amount of unaccounted water, or water loss. The residential consumption parameters have stayed the same. The District continues to save money by producing more water verses what we have purchased.

3. The field staff have been diligent in getting their needed certifications. This includes

licensing for the equipment.

4. Field Staffing – As of now, we have not filled Tim's position in the field. We have accepted some applications and will likely look to hire someone in the next 2 months.

5. InvoiceCloud – We will be kicking off our new payment portal with InvoiceCloud on November 17, 2023. Office staff have been doing training on the new website; training on the administrative side and from the customer's point of view. Office staff will be able to assist customers when they are having trouble navigating their accounts online. We will also be able to assist customers in making payments over the phone. We are excited to hear feedback from our customers!