



Memo

To: Board of Directors
From: Larrie Ann Davis
Date: October 12, 2017
Subject: General Counsel Services

Attorney Van Blarcom's current agreement with the District provides for a prepaid retainer in the amount of \$2,000.00 per month for up to 10 hours of provided service, plus a rate of \$250.00 for every hour in excess of the 10 attorney hours per month. The current agreement was implemented in November 2008. In October 2016 the Board unanimously approved the continuation of the District's current engagement agreement with Ronald Van Blarcom for an additional year.

Attached is an "Hours Recap" report covering October 2016 through September 2017. Attorney Van Blarcom has a total of 122.5 billable hours or an average of 10.21 billable hours per month. Based on the work performed in the last 5 years, Attorney Van Blarcom has averaged \$222.00 per hour for the billable hours each month.

We would like to recommend the continuation of the District's current engagement agreement with Ronald Van Blarcom for General Counsel Services.

Van Blarcom Legal Services

Agreement provides up to 10 hours per month for flat payment of \$2,000, and \$250 per hour for any hours over 10 each month.

Chart showing hours recap for 2016-2017

Month	Hours	Amount Due Per Agreement*	Amount Billed / Payed
Oct 2016**	17.6	\$3900	\$2000
Nov 2016	8.2	\$2000	\$2000
Dec 2016	11.5	\$2375	\$2000
Jan 2017**	12.4	\$2600	\$2000
Feb 2017	9.5	\$2000	\$2000
Mar 2017**	12.8	\$2700	\$2000
April 2017*	3.4	\$2000	\$2000
May 2017	8.3	\$2000	\$2000
June 2017	7.8	\$2000	\$2000
July 2017	7.5	\$2000	\$2000
Aug 2017	10.2	\$2050	\$2000
Sept 2017**	13.3	\$2825	\$2000
TOTALS	122.5	\$28,450	\$24,000

*Did not attend meeting

**Attended two meetings

Chart for Last 5 years

Year	12-13	13-14	14-15	15-16	16-17	Total
Hours	111.7	105.6	97.4	103.4	122.5	540.6
Effective Rate	\$215	\$227	\$246	\$232	\$196	\$222