

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**JANUARY 17, 2012**

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, January 17, 2012, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Rosemarie Wiegand and Darel Davis.

Staff members present were General Manager Karl B. Drew, Engineer Fred Hanson, Attorney Ronald Van Blarcom, Field Supervisor Donald B. Wagner and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Stone, the minutes of the Regular Meeting of December 20, 2011 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of December 2011. On a motion by Director Stone and a second by Director Wiegand the cash disbursements for December 2011 were unanimously approved.

PUBLIC COMMENTS: None.

ANNUAL REVIEW OF INVESTMENT POLICY: General Manager Drew explained that the Investment Policy is to be reviewed by the Board annually. Currently the District only invests in the State of California Local Agency Investment Fund (LAIF) which diversifies their investments. He recommended that no changes be made to the Investment Policy. On a motion by Director Davis and a second by Director Stone, the Board unanimously approved the Investment Policy with no changes.

CONSIDER ATTENDANCE AT JPIA ETHICS AND BROWN ACT TRAINING, FEBRUARY 2, 2012, RANCHO CUCAMONGA, CA: On February 2, 2012, two classes are being offered free of charge to JPIA members, Ethics and Brown Act Training. On a motion by Director Wiegand and a second by Director Davis, the Board unanimously approved the attendance of these training classes for the General Manager and any directors desiring to attend. Manager Drew and Directors Farrell, Stone and Davis are interested in both classes and Director Wiegand is interested in the Brown Act class.

CONSIDER APPOINTMENT OF ACWA HBA REGULAR AND ALTERNATE REPRESENTATIVE DESIGNEES: Manager Drew explained this designation is for election and ballot validation purposes. These designees are responsible for signing ballots for ACWA HBA Board elections and other matters requiring Membership ratification. Current representatives are General Manager Drew, Regular

Representative and Director Farrell, Alternate Representative. The Board felt there was no need to change these designees at this time.

CONSIDER APPOINTMENTS TO THE FINANCE AND PERSONNEL ADHOC

COMMITTEES: Attorney Van Blarcom explained the difference between a standing committee and an Adhoc committee. There was general discussion regarding committees. Director Davis and Director Wiegand showed an interest in a Finance Committee and Director Huckell and Director Stone showed an interest in a Personnel Committee if either should be needed in the future. On a motion by Director Davis and second by Director Stone, the Board unanimously appointed a committee of Directors Stone and Huckell to meet with staff for the purpose of considering specific questions regarding personnel issues brought up by Director Stone.

REPORT ON UPDATE OF URBAN WATER MANAGEMENT PLAN: Manager Drew reported on the committee meeting with Jed Baker of Albert A. Webb and Associates on the Urban Water Management Plan. Mr. Baker apologized to the committee for the rough screen check. A new draft screen check is scheduled to be delivered on January 18, 2012 for the two committee members and the District to review. Director Wiegand complimented Albert A. Webb & Associates for the amount information compiled.

MANAGER'S REPORT: Manager Drew provided the Board with background information on past Rotary donations made by the District. This year Rotary is doing a 100 mile bike ride fundraiser. Manager Drew is planning on making a \$500 District donation and asked if there were any objections by the Board. There were none.

Manager Drew reported Crestline-Lake Arrowhead Water Agency (CLAWA) placed the District's request to meet to walk the west portion of parcel 0340-341-26 owned by CLAWA for a possible easement on their January Board Meeting agenda. Manager Drew reported he received a letter from CLAWA after their January Board meeting requesting engineered plans for the proposed project. At this point there are no engineered plans as the District is only requesting a job walk to discuss the feasibility of an easement. Manager Drew will follow-up with CLAWA.

DIRECTORS' REPORT: Director Davis asked for information on the District's plans to meet the California Air Resources Board deadlines for diesel equipment.

As there was no further business to discuss, the meeting was adjourned at 4:12 pm. The next meeting is scheduled for Tuesday, February 21, 2012 at 3:00 pm.