

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

FEBRUARY 21, 2012

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:02 pm, on Tuesday, February 21, 2012, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Rosemarie Wiegand and Darel Davis.

Staff members present were General Manager Karl B. Drew, Attorney Ronald Van Blarcom, Field Supervisor Donald B. Wagner and Office Manager Larrie Davis.

Also present was Maureen Mann.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Stone, the minutes of the Regular Meeting of January 17, 2012 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of January 2012. On a motion by Director Stone and a second by Director Davis the cash disbursements for January 2012 were unanimously approved.

PUBLIC COMMENTS: Maureen Mann introduced herself as a Cedarpines Park Mutual Water Company customer. Ms. Mann came to observe the meeting.

CONSIDER CUSTOMER CORRESPONDENCE, LUIS ARAGON FOR ATTORNEY WALRCK, INC., WATER ACCOUNT NO. 08-4166-00, 634 KNOLL DR.: The Board reviewed the information presented. No action was taken.

REPORT ON PERSONNEL ADHOC COMMITTEE MEETING: Director Stone reported the Personnel Adhoc Committee met twice, once on 2/9/12 and again on 2/17/12. The committee reviewed comparison charts supplied by District staff. The charts provided salary and benefit information on twenty one water purveyors in the San Bernardino/Riverside area. The District's salary and benefits were mid range in comparison to the others with the exception of retirement benefits. The District and one other purveyor were the only ones to pay 100% of retirement benefits.

The committee found four areas that need to be addressed. They were planning for the succession of the General Manager, staffing requirements with the retirement of the Field Supervisor, lack of progress on some District projects and the possible replacement of the current Engineer.

There was general discussion on a traditional work schedule versus a 9/80 work schedule.

DISCUSS FORM 700 FOR DIRECTORS: Manager Drew reviewed with the Directors Form 700. All completed forms need to be returned to the District no later than April 2, 2012.

CONSIDER REIMBURSEMENT FOR 2012 ACWA REGIONAL INFORMATIONAL FORUM: Director Farrell did not attend the forum and reimbursement was not needed. No action was taken.

Director Farrell would like a future review, by the Board, of Administrative Code Sections 2.2 Compensation and 2.3 Training and Education Policy.

CONSIDER ATTENDANCE AT ACWA/JPIA SPRING CONFERENCE, WEEK OF MAY 7, 2012, MONTEREY, CA: The ACWA and ACWA/JPIA Spring Conferences are scheduled to be held during the week of May 7, 2012 in Monterey, California. On a motion by Director Davis and a second by Director Wiegand, the Board unanimously approved the attendance of these conferences for the General Manager and any directors desiring to attend. Manager Drew and Director Farrell will be attending the conferences.

REPORT ON JPIA BROWN ACT AND ETHICS TRAINING, FEBRUARY 2, 2012: Manager Drew and Directors Farrell, Stone, Wiegand and Davis reported on their attendance at the JPIA Brown Act and Ethics Training. Everyone felt there was a good exchange of ideas.

CONSIDER NOMINATION FOR REGULAR SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION (LAFCO): Director Farrell expressed an interest in receiving a nomination from the Board. On a motion by Director Davis and a second by Director Wiegand the Board unanimously nominated Director Farrell for the Regular Special District Member of the Local Agency Formation Commission for San Bernardino County.

UPDATE ON 2011 URBAN WATER MANAGEMENT PLAN (UWMP): The committee met with Jed Baker of Webb and Associates to discuss what approach should be taken to calculate single and multiple dry water years. Manager Drew reported that the hope is to have a final draft copy of the UWMP by the March Board meeting with the Public Hearing in April. Director Davis reported the updated UWMP is very in depth and will be a useful tool to the District. Manager Drew stated the information gathered for the UWMP will provide a much better tool for budgeting water purchased.

CONSIDER DATE AND TIME OF MARCH MEETING: Due to a scheduling conflict on March 20, 2012, on a motion by Director Stone and second by Director Huckell the Board unanimously adjourned the next Regular Meeting to March 13, 2012.

MANAGER'S REPORT: Manager Drew reported that Crestline-Lake Arrowhead Water Agency (CLAWA) has now agreed to a job walk on the west portion of parcel 0340-341-

26 owned by CLAWA to discuss the feasibility of an easement. Manager Drew will follow-up with CLAWA.

DIRECTORS' REPORT: There was general discussion regarding District Emergency Passes. Director Davis asked that the subject be placed on the March agenda.

Director Huckell led a discussion on uniforms and/or name tags for office staff.

As there was no further business to discuss, the meeting was adjourned at 4:50 pm. The next meeting is scheduled for Tuesday, March 13, 2012 at 3:00 pm.