

MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT

MARCH 13, 2012

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, March 13, 2012, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Rosemarie Wiegand and Darel Davis.

Staff members present were General Manager Karl B. Drew, Attorney Ronald Van Blarcom, Field Supervisor Donald B. Wagner and Office Manager Larrie Davis.

Absent was Engineer Fred Hanson.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Davis, the minutes of the Regular Meeting of February 21, 2012 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of February 2012. On a motion by Director Davis and a second by Director Stone the cash disbursements for February 2012 were unanimously approved.

PUBLIC COMMENTS: None

EXECUTIVE SESSION: The Board entered into executive session at 3:08 p.m. to discuss the following item:

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6

Agency Designated Representative: Ronald Van Blarcom
Unrepresented Employee: General Manager

The Board returned to open session at 5:32 p.m. Attorney Van Blarcom reported that no reportable action was taken during closed session.

CONSIDER PERFORMANCE EVALUATION AND SALARY INCREASE FOR GENERAL MANAGER: No action was taken.

DISCUSS MANAGEMENT SUCCESSION AND DISTRICT STAFFING PLAN: There was general discussion about district staffing and the need for a more in depth review with key personnel. The Board determined the review would best be done in May 2012 after the retirement of Field Supervisor Wagner. This item will be placed on the April 2012 agenda.

REVIEW PRELIMINARY CASH BUDGET FOR FISCAL YEAR 2012/13: The Board reviewed the first draft of the proposed Cash Budget for Fiscal Year 2012-13 which begins May 1, 2012.

The budget includes \$350,000 for a new 0.18 MG Tank at Zurich and \$150,000 for the mainline replacement/extension at Lakeview. The budget also includes the updating or expansion of the current telemetering equipment, the balance of the meter replacement/radio read system and new window treatments for the District office. Updating the office security system, well fencing and the replacement of two older District vehicles was brought forward from last year's budget.

Water revenues are down slightly, but with the current economic conditions, Manager Drew did not include a rate increase in the budget, although there is a need to continue planning to equalize the monthly charges for the two billing divisions.

There was general discussion regarding several of the capital improvement items and possible additions to the budget.

The budget will be brought back to the next meeting for further review and approval.

CONSIDER RESOLUTION 392, ADOPTING RULES FOR THE ADMINISTRATION OF EMPLOYER-EMPLOYEE RELATIONS: Manager Drew explained the intention of the resolution and that it had been prepared on the recommendation of the District's Labor Attorney, however there is no requirement to actually have the resolution. On a motion by Director Stone and a second by Director Davis the Board unanimously agreed to table Resolution 392 to the April 2012 board meeting.

CONSIDER BOARD MEMBER ATTENDANCE OF OTHER MEETINGS: On a motion by Director Stone and a second by Director Wiegand, on a vote of 4 to 1 the Board approved to table this item TO THE April 12, 2012 Board Meeting.

DISCUSSION OF CRITICAL WORKER EMERGENCY PASSES: On a motion by Director Stone and a second by Director Wiegand, on a vote of 4 to 1 the Board approved to table this item.

UPDATE ON 2011 URBAN WATER MANAGEMENT PLAN: Director's Farrell and Davis have continued to work with Manager Drew and Albert A Webb and Associates to update the 2011 Urban Water Management Plan.

MANAGER'S REPORT: Manager Drew reported that he and Directors Huckell and Davis attended former Board President Bud Mc Gehee's memorial service on Friday, March 9, 2012. Flowers were sent on behalf of District staff and directors. There was discussion about purchasing a plaque for the district office honoring Mr. McGehee.

Manager Drew informed the Board that ACWA/JPIA and ACWA/HBA are considering merging. A ballot and further information will be made available as the July target date gets closer.

DIRECTORS' REPORT: Director Farrell stated there is an Association of San Bernardino County Special Districts meeting on Monday, March 19, 2012 that he is interested in attending. The agenda is "Going Green without Going into the Red" and the cost is \$26.00. Should Director Farrell attend the meeting, the Board will consider reimbursement at a later date.

As there was no further business to discuss, the meeting was adjourned at 6:22 pm. The next meeting is scheduled for Tuesday, April 17, 2012 at 3:00 pm.