

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

APRIL 17, 2012

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, April 17, 2012, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Rosemarie Wiegand and Darel Davis.

Staff members present were General Manager Karl B. Drew, Attorney Ronald Van Blarcom, Field Supervisor Donald B. Wagner and Office Manager Larrie Davis.

Absent was Engineer Fred Hanson.

Also present was Wally Franz, Vice President, Albert A. Webb & Associates.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Huckell, the minutes of the Regular Meeting of March 13, 2012 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of March 2012. On a motion by Director Stone and a second by Director Davis the cash disbursements for March 2012 were unanimously approved.

PUBLIC COMMENTS: None

DISCUSS DISTRICT STAFFING: Manager Drew introduced Wally Franz, Vice President of Technical Operations for Albert A. Webb & Associates to the Board. Mathew Webb, President and member of the Board of Directors of Albert A. Webb & Associates felt Mr. Franz would be the best choice to replace Engineer Hanson. On a motion by Director Stone and a second by Director Davis the Board unanimously approved Wally Franz as Staff Engineer.

The Board praised Engineer Hanson for his years of service to the District. On a motion by Director Huckell and a second by Director Stone the Board unanimously approved the preparation of a resolution to show the District's appreciation for Mr. Hanson's years of service to the District. The Board would like this item placed on the May 15, 2012 agenda.

UPDATE ON 2011 URBAN WATER MANAGEMENT PLAN (UWMP): Mr. Franz has stepped in to finalize the District's UWMP. Some work is still needed in the areas of modeling and drought evaluation, future supplies for predictable precipitation and production. The District still has concerns with Crestline-Lake Arrowhead's single delivery system of water up the mountain.

REVIEW CASH BUDGET FOR FISCAL YEAR 2012/13: The overall budget is very similar to the preliminary budget that was presented at the March 2012 board meeting. Well fencing was cut from the budget this year and the updating of the District Security System was reduced from \$50,000 to \$10,000. The replacement of one older Backhoe/Loader and one older Dump Truck was added to the budget.

On a motion by Director Stone and a second by Director Davis the Board unanimously approved the cash budget as presented for the fiscal year 2012-13

ADOPT RESOLUTION NO. 392, ESTABLISHING WATER AVAILABILITY ASSESSMENT FOR FISCAL YEAR 2012-13: Manager Drew discussed the proposed resolution with the Board. There is no change in the amounts of the proposed assessments from prior years.

On a motion by Director Stone and a second by Director Wiegand, the Board adopted Resolution No. 392, establishing the water availability assessment for fiscal year 2012-13 at Thirty Dollars (\$30.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all unimproved property, or Fifteen Dollars (\$15.00) per acre for the first acre or portion thereof plus Fifteen Dollars (\$15.00) per acre over one acre for all improved property within the District, on the following roll call vote:

AYES:	Directors Farrell, Stone, Huckell, Wiegand and Davis
NOES:	None
ABSENT:	None
ABSTAINED:	None

REVIEW UNCOLLECTIBLE ACCOUNTS FROM 2006: Manager Drew discussed with the Board the accounts that have balances older than five years. He requested that the Board write off the balances for 12 closed accounts totaling \$584.34. The total amount of \$584.34 represents approximately 0.02% of the water sales in 2006. On a motion by Director Stone and a second by Director Davis, the Board unanimously approved the writing off of the unpaid balances of \$584.34 from 2006.

ADOPT RESOLUTION NO. 393, ACWA HEALTH BENEFITS PROGRAM: The District received notice of the impending transition of the ACWA Health Benefits Authority (HBA) into the ACWA/Joint Powers Insurance Authority (ACWA/JPIA).

On a motion by Director Stone and a second by Director Huckell, the Board adopted Resolution No. 393, which consents to join the Employee Benefits Program of the ACWA/JPIA and ratifies the action of the ACWA Health Benefits Authority Board of Directors to terminate the Health Benefits Authority Joint Powers Agreement on the following roll call vote:

AYES: Directors Farrell, Stone, Huckell, Wiegand and Davis
NOES: None
ABSENT: None
ABSTAINED: None

CONSIDER LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICT ELECTION BALLOT FOR REGULAR LAFCO MEMBER: The Board reviewed the candidates running for Special Districts Regular LAFCO member. On a motion by Director Huckell and a second by Director Davis, the Board agreed to cast their ballot for Steven Farrell, on the following roll call vote:

AYES: Directors Farrell, Stone, Huckell, Wiegand and Davis
NOES: None
ABSENT: None
ABSTAINED: None

CONSIDER BOARD MEMBER ATTENDANCE OF OTHER MEETINGS: On a motion by Director Stone and a second by Director Wiegand, the Board unanimously approved tabling this item to the May 15, 2012 board meeting and correcting the March 13, 2012 minutes to include the April 17, 2012 date for originally tabling this item.

ADOPT RESOLUTION NO. 394, ADOPTING RULES FOR THE ADMINISTRATION OF EMPLOYER-EMPLOYEE RELATIONS: The District's Labor Attorney, Bradley Neufeld has recommended that we adopt the proposed resolution. Attorney Van Blarcom explained that a new law went into effect January 1, 2012 that applies to unions and labor relations. Attorney Van Blarcom explained the adoption of the resolution was not an urgent matter as the District has not been approached by a union. The District would be in a better position with this resolution in place if a union were to approach our employees. On a motion by Director Davis and a second by Director Stone, the Board adopted Resolution 394, on the following roll call vote:

AYES: Directors Farrell, Stone, Huckell, Wiegand and Davis
NOES: None
ABSENT: None
ABSTAINED: None

MANAGER'S REPORT: Manager Drew reported that T-Mobile has completed their spotted owl survey and are now ready for the next step in installing a cell tower at the Brookside tank site. Manager Drew reported that he has not pursued getting additional emergency passes from the Twin Peaks Sheriff's Station. Manager Drew is allowing the new Captain time to get settled in his new position and then he will contact him by letter.

DIRECTORS' REPORT: Director Stone would like the District to pursue the formation of Mutual Aid Agreements with other agencies on the mountain.

A special meeting of the board was tentatively scheduled for Tuesday, May 1, 2012 at 1:00 pm to review and discuss the following items.

- District Goals
- Mission Statement
- Job Descriptions
- Organizational Chart and Long Term Staffing
- General Manager's Performance Appraisal Form

As there was no further business to discuss, the meeting was adjourned at 5:12 pm. The next regular meeting is scheduled for Tuesday, May 15, 2012 at 3:00 pm.