

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

JULY 17, 2012

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, July 17, 2012, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Rosemarie Wiegand and Darel Davis.

Staff members present were General Manager Karl B. Drew, Attorney Ronald Van Blarcom, Engineer Wally Franz, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Huckell, the minutes of the Regular Meeting of June 12, 2012 were unanimously approved.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of June 2012. On a motion by Director Stone and a second by Director Davis, the cash disbursements for June 2012 were unanimously approved.

PUBLIC COMMENTS: None.

UPDATE ON 2011 URBAN WATER MANAGEMENT PLAN: Director Farrell reported that the Plan has been put on Google docs and can now be revised online. Director Farrell is attempting to rewrite sections of the Plan rather than just making comments and corrections to the Plan. Director Stone stated we need to move forward and finish the Plan. Manager Drew agreed with Director Stone. Director Wiegand stated she felt the committee has made it as far as they can at this point and that next time the Plan can be fine tuned. On a motion by Director Stone and a second by Director Wiegand the Board voted 4-0-1 to disband the Urban Water Management Plan committee and give the Plan back to District staff for completion.

CONSIDER ATTENDANCE OF SAN BERNARDINO WATER CONFERENCE, AUGUST 10, 2012: Past conferences and the benefit of future conferences were discussed. On a motion by Director Farrell and a second by Director Stone the Board unanimously voted to remove Crestline Village Water District as a host of the San Bernardino Water Conference. No action was taken on the attendance of the 2012 Conference.

CONSIDER ATTENDANCE OF CALIFORNIA SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE, SEPTEMBER 24 -27, 2012; SAN DIEGO, CA: There was general discussion regarding the benefits of this conference to the District. Manager

Drew may attend one day of the conference. Attendance will provide the District with discount points towards workers' compensation premiums. No action was taken.

CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2012 BOARD OF DIRECTORS ELECTION; REGION 5, SEAT A: No action was taken.

DISCUSS PROPOSED DISTRICT MISSION STATEMENT: Director Farrell reviewed the mission statements provided by District employees. Many of the proposed mission statements also included District values.

Manager Drew would like to see the Mission Statement concise with a limited number of sentences so it can be printed on things such as employee evaluations, letterhead, time sheets and posted in the District lobby.

This item was tabled to the August 2012 Board Meeting.

STATUS REPORT ON CRITICAL WORKER EMERGENCY PASSES: Manager Drew informed the Board he had sent a letter to Captain Ells at the Twin Peaks Sheriff station requesting additional critical worker emergency passes.

Manager Drew reported he and Field Supervisor Heryford attended a MAST Operational Group Meeting on July 11, 2012. Manager Drew questioned both the Sheriff and Fire personnel at the meeting about obtaining additional critical worker emergency passes. Both Departments did not feel there would be a problem.

Manager Drew and Field Supervisor Heryford will be attending a table top emergency exercise on July 25, 2012 and Field Supervisor Heryford has arranged for District personnel to attend entrapment classes through the Fire District in August.

UPDATE ON T-MOBILE LEASE: Manager Drew received an email at the end of June notifying the District that T-Mobile is stopping all new site builds in progress. T-Mobile's representative is looking for an alternative cell company who may want to lease the Brookside tank site for a cell tower.

MANAGER'S REPORT: Manager Drew informed the Board that the parking lot is scheduled to be resealed using a new two step process which will hopefully last longer. The District requested several bids, but only received one response.

Manager Drew informed the Board that all but 27 Sensus meters have been replaced with new Neptune meters and Aclara MTUs. The District is waiting for additional parts to complete the last 27 meter replacements.

Manager Drew reported there have been several leaks in the past month, one of which was caused by an Edison crew.

Crestline-Lake Arrowhead Water Agency (CLAWA), Manager Drew and Field Supervisor Heryford met and walked the property where the District was proposing the installation of a service line to feed the "back loop" of Lakeview. The area proposed by

the District will not work due to CLAWAs expected future expansion. Manager Drew is in the process of researching through a Title Company easements for an alternative location for the service line relocation.

Manager Drew announced the Rotary bike ride fundraiser has been postponed and so the necessity to purchase District water bottles has also been delayed. Initial estimates are \$1.00 to \$1.50 per bottle depending on size.

DIRECTORS' REPORT: Director Wiegand congratulated District staff on the completion of the meter replacement program. She also notified the Board that she and her husband have purchased a home outside the District boundaries and she will eventually need to resign. The home is a foreclosure and needs quite a bit of work before they move in so it will be a while before they actually move.

As there was no further business to discuss, the meeting was adjourned at 4:25pm. The next meeting is scheduled for Tuesday, August 28, 2012 at 3:00 pm.