

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**MARCH 19, 2013**

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, March 19, 2013, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Darel Davis and Alan Clanin.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Clanin, the minutes of the Adjourned Regular Meeting of February 26, 2013 were unanimously approved as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of February 2013. On a motion by Director Davis and a second by Director Clanin the cash disbursements for February 2013 were unanimously approved.

PUBLIC COMMENTS: None.

REVIEW PRELIMINARY CASH BUDGET FOR FISCAL YEAR 2013/14: The Board reviewed the first draft of the proposed Cash Budget for Fiscal Year 2013-14 which begins May 1, 2013.

The budget includes a slight increase in purchased water due to less than normal rain fall. The budget includes the replacement of three older District vehicles; two of which were brought forward from last year's budget. The budget also includes the well exploration and development of one or two wells and storage tank work at the Zurich tank site. Updating the telemetering equipment, Lakeview main replacement and District office window treatments was brought forward from last year's budget.

There was general discussion regarding several of the capital improvement items and possible additions to the budget.

The budget will be brought back to the next meeting for further review and approval.

CONSIDER PROPOSAL FOR ENGINEERING SERVICES FOR THE ZURICH II TANK SITE: Albert A. Webb & Associates provided the Board with a proposal for engineering services for the Zurich II tank project. On a motion by Director Davis and a second by Director Stone, the Board unanimously voted to accept Albert A. Webb and Associates

proposal for engineering services for the Zurich II tank project up to a maximum of \$90,000.00.

CONSIDER RETURNED CHECK CHARGE FEE INCREASE: The proposed resolution increasing the returned check fee from \$20.00 to \$35.00 per item was discussed. The District's actual costs for handling return checks are \$31.61 per item. Other water purveyors charge amounts between \$15.00 and \$50.00 with the average being \$30.38.

On a motion by Director Stone and a second by Director Davis, the Board adopted Resolution No. 403, increasing returned check service fee from \$20.00 to \$35.00 effective April 1, 2013, on the following roll call vote:

AYES: Directors Stone, Huckell, Clanin, Davis and Farrell  
NOES: None  
ABSENT: None  
ABSTAINED: None

CONSIDER NOMINATION FOR CALIFORNIA SPECIAL DISTRICTS (CSDA) BOARD OF DIRECTORS, SEAT B: No action was taken on this item.

CONSIDER ATTENDANCE AT ACWA/JPIA SPRING CONFERENCE, WEEK OF MAY 6, 2013, SACRAMENTO, CA: The ACWA and ACWA/JPIA Spring Conferences are scheduled to be held during the week of May 6, 2013 in Sacramento, California. On a motion by Director Davis and a second by Director Clanin, the Board unanimously approved the attendance of these conferences for the General Manager and any directors desiring to attend. Director Farrell will be attending the conferences.

MANAGER'S REPORT: Manager Drew reported another break in at the District office yard. There was minor damage to the building, gates and one Pod. No entry to the building was made. District staff has encased the gate locks, welded sliding bars on the two gates and installed cameras around the building inside and outside. New LED, directional high resolution cameras and infrared yard lights have also been installed. The total cost for the camera system is approximately \$1,600.00 plus District labor.

Manager Drew shared a December CalPERS bulletin regarding 2013 pension reform. New employees, hired after December 31, 2012, are required to contribute 6.25% under a 50/50 cost sharing plan. Additionally new employees will participate in the 2% at age 62 benefit formula.

Manager Drew reported that American Tower has approached the District about placing a cell tower at the Brookside tank site and is also interested in the Old Mill site. Initial negotiations are under way. T-Mobile's option with the District expired in December 2012.

EXECUTIVE SESSION: The Board entered into executive session at 3:50 p.m. to discuss the following item:

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6

Agency Designated Representative: Ronald Van Blarcom

Unrepresented Employee: General Manager

The Board returned to regular session at 5:38 p.m. Attorney Van Blarcom reported that no reportable action was taken during closed session.

CONSIDER PERFORMANCE EVALUATION AND SALARY INCREASE FOR GENERAL MANAGER: No action was taken.

As there was no further business to discuss, the meeting was adjourned at 5:41 pm.