

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

SEPTEMBER 17, 2013

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:05 pm, on Tuesday, September 17, 2013, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Kenneth Stone, Darel Davis and Alan Clanin. Director William Huckell arrived at 3:18 pm.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Attorney Bradley Neufeld, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Davis, the minutes of the Regular Meeting of August 20, 2013 were unanimously approved.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of August 2013. On a motion by Director Davis and a second by Director Clanin the cash disbursements for August 2013 were unanimously approved.

PUBLIC COMMENTS: None.

UPDATE ON CORRESPONDENCE WITH CEDARPINES PARK RESIDENT, DANIEL MALMUTH: Manager Drew shared a letter recently mailed to Mr. Malmuth regarding his request to the Board at the August 20, 2013 Board Meeting. Manager Drew presented him with some background information and as of now Mr. Malmuth has not had any further contact with Manager Drew.

Directors Clanin and Davis commented that the letter to Mr. Malmuth was well worded.

REPORT ON ZURICH TANK SITE: Manager Drew reported an archeologist and an environmentalist have visited the tank site. Neither indicated a potential problem with the tank location.

Engineer Franz provided a progress report on the Zurich Tank project. The project should be ready to send to bid for construction start in early spring 2014.

REVIEW AND ADOPT RESOLUTION NO. 407, ADOPTING REVISIONS TO DISTRICT PERSONNEL MANUAL: Attorney Neufeld led an in depth discussion on the proposed personnel manual. Director and staff comments were reviewed and a general consensus on changes was made. The personnel manual will be brought back to the Board at the October 15, 2013 meeting.

CONSIDER INCREASE IN HEALTH BENEFIT PREMIUMS AND ADJUSTMENT TO MAXIMUM MONTHLY HEALTH BENEFIT: Director Davis recused himself from the discussion of this agenda item due to a personal interest in the outcome. Office Manager Davis reviewed with the Board the increase in ACWA Health Benefit premiums which will become effective January 1, 2014. The average health premium will increase an average of 7.14%. On a motion by Director Stone and a second by Director Clanin, a 3.57% increase in the maximum monthly health benefits paid by the District, effective January 1, 2014, was approved. Director Davis abstained from the voting. The employees will pay the other 50% of the increase, or 3.57%. The maximum monthly health benefit will increase from \$1,337 per month per employee to \$1,385 at a total additional annual cost to the District of approximately \$5,760.

MANAGER'S REPORT: Manager Drew shared a customer concern about ammonia in her water. The customer started a thread on rimoftheworld.net about the recent death of her fish which she believes to be due to high ammonia levels in her water. The District tested water in the distribution system which delivers water to her house. Clinical Lab's result was "non-detectable" for ammonia. Manager Drew has written the customer and provided her with a copy of the results.

Manager Drew discussed with the Board a phone call the District received from Gail Boyer regarding our sub-contractor, Darren McCanne, who has been updating the District's maps. Darren also worked for Ms. Boyer and she was concerned about Darren's work habits. Ms. Boyer may have also contacted individual directors with her concerns. Manager Drew assured the Board that Darren's work is reviewed regularly and staff does not have any concerns about his work.

Manager Drew informed the Board that he has purchased an Apple iPad Mini and has downloaded an application that allows the viewing of District map pages on the unit. He is making progress in adapting the iPad for field personnel use.

DIRECTORS' REPORT: Director Huckell requested an update on water exploration. Manager Drew reported he is waiting on the hydrologist. There was some discussion on if a new hydrologist should be retained to perform the work. Director Clanin suggested that Manager Drew apply pressure to the current hydrologist to get things moving.

Director Stone requested an update on the Lakeview mainline replacement and the Brookside cell tower. Manager Drew reported that the easement issues in the Lakeview area still need to be worked out and the Lease Agreement for the cell tower has been signed and mailed back for their signatures.

As there was no further business to discuss, the meeting was adjourned at 5:07 pm.

The next meeting is scheduled for Tuesday, October 15, 2013 at 3:00 pm.