

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

OCTOBER 15, 2013

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, October 15, 2013, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, Directors William Huckell, Kenneth Stone, Darel Davis and Alan Clanin.

Staff members present were General Manager Karl B. Drew, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

Engineer Wally Franz was absent. Manager Drew informed the Board that Engineer Franz had eye surgery last week and his recovery has taken longer than expected.

MINUTES OF PREVIOUS MEETING: On a motion by Director Davis and a second by Director Clanin, the minutes of the Regular Meeting of September 17, 2013 were unanimously approved.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of September 2013. On a motion by Director Stone and a second by Director Huckell the cash disbursements for September 2013 were unanimously approved.

PUBLIC COMMENTS: None.

UPDATE ON POSSIBLE WELL SITE LOCATIONS: Manager Drew had a couple of conversations with Geologist Michael Bracher sharing the Board's intent to move this project forward. Mr. Bracher has had several other projects on the top of his list but will make contact with Engineer Franz within a week or so. Mr. Bracher will also be addressing other potential well sites.

REPORT ON ZURICH TANK SITE: Manager Drew reported he had received the screen check for the Zurich Tank project. Manager Drew has requested Attorney Van Blarcom and President Farrell review the screen check and provide comments within the next couple of weeks.

Attorney Van Blarcom stated the environmental impact review should not hold up the project. The draft document will be available for comment for public 35 days.

Manager Drew expects bid documents to be ready in early 2014 with the entire project completed within 180 days of bid approval.

REVIEW AGREEMENT WITH RON VAN BLARCOM FOR GENERAL COUNSEL SERVICES: The Board reviewed the current agreement with Attorney Ronald Van Blarcom for general counsel services. The agreement is for a prepaid retainer of \$2,000 per month for up to 10 hours of provided service, plus a rate of \$250 for every hour in excess of the 10 hours per month. The agreement has worked well for everyone. On a motion by Director Davis and a second by Director Stone, the Board unanimously approved the continuance of the agreement with Attorney Van Blarcom.

REVIEW AND ADOPT RESOLUTION NO. 407, ADOPTING REVISIONS TO DISTRICT PERSONNEL MANUAL: The Board reviewed the final draft of the proposed revisions to the Personnel Manual. After discussion, on a motion by Director Stone and a second by Director Clanin, the Board adopted Resolution No. 407, updating the District's Personnel Manual as discussed and repealing all prior versions, on the following roll call vote:

AYES: Directors Farrell, Huckell, Clanin, Davis and Stone
NOES: None
ABSENT: None
ABSTAINED: None

The Board would like a final copy of the Personnel Manual provided to each Director.

CONSIDER STATEWIDE ACTION PLAN FOR CALIFORNIA AND ATTENDANCE OF ACWA REGION 9 BRIEFING, OCTOBER 30, 2013, RIVERSIDE AREA: The Association of California Water Agencies (ACWA) has developed a Statewide Water Action Plan (SWAP) to address overall water supply reliability and ecosystem health in California. Region 9 is holding a meeting on October 30, 2013 in the Riverside area to discuss the Plan. On a motion by Director Davis and a second by Director Clanin the Board unanimously approved the attendance of this briefing for all Directors and the General Manager. Manager Drew and Director Farrell expressed an interest in attending.

REPORT ON DISTRICT FUEL PURCHASES FROM SAN BERNARDINO COUNTY'S FLEET MANAGEMENT DEPARTMENT: Manager Drew reported that San Bernardino County's Fleet Management Department is terminating all non-county services effective November 1, 2013. This includes fuel purchases which are currently being made by the District through the county's fleet management department. The District is looking at the possibility of installing fuel tanks at the District's Administration office. There was general discussion about other possible alternatives. Manager Drew informed the Board that the District has applied for Valero gas cards as an interim measure.

MANAGER'S REPORT: Manager Drew informed the Board that Cal Fire is four months into their six month temporary service agreement with the District. Manager Drew has contacted Cal Fire about their long term intentions.

DIRECTORS' REPORT: Director Farrell shared with the Board that Crestline Sanitation District met 95% of last year's goals. Crestline Sanitation is also looking at revamping their billing system.

Director Farrell expressed an interest in attending a second series of workshops by the Department of Water Resources on the Integrated Management Plan for Mountain Areas. A workshop is scheduled for October 22, 2013 in Temecula and the merits of District attendance were discussed. The attendance of this meeting was not on this month's agenda, so no action was taken.

As there was no further business to discuss, the meeting was adjourned at 4:28 pm. The next meeting is scheduled for Tuesday, November 19, 2013 at 3:00 pm.