

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

DECEMBER 17, 2013

CALL TO ORDER AND FLAG SALUTE: President Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, December 17, 2013, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Steven Farrell, William Huckell, Kenneth Stone, Darel Davis and Alan Clanin.

Staff members present were General Manager Karl B. Drew, Engineer Wally Franz, Attorney Ronald Van Blarcom, Field Supervisor Chris Heryford and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Clanin and a second by Director Davis, the minutes of the Regular Meeting of November 19, 2013 were unanimously approved.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of November 2013. On a motion by Director Davis and a second by Director Stone the cash disbursements for November 2013 were unanimously approved.

PUBLIC COMMENTS: None.

REORGANIZATION OF BOARD OF DIRECTORS AND STAFF: Director Farrell opened the meeting for consideration of the reorganization of the Board of Directors and Staff.

Director Stone nominated Director Davis for President of the Board and Director Clanin seconded the nomination. The Board unanimously appointed Director Davis as President of the Board.

Director Stone nominated Director Clanin for Vice President of the Board and Director Huckell seconded the nomination. The Board appointed Director Clanin as Vice President of the Board on a vote of 4-0-1, with Director Clanin abstaining.

On a motion by Director Stone and a second by Director Clanin, it was unanimously decided that there would be no changes to the current slate of District Staff.

The current Board and Staff positions are as follows:

President of the Board: Darel V. Davis

Vice President of the Board: Alan E. Clanin

General Manager and
Secretary to the Board: Karl B. Drew
General Counsel: Ronald Van Blarcom
District Engineers: Albert A. Webb & Associates
District Auditor: Scott Manno; Anderson, Malody and Scott
Acting Secretary in the
Absence of the Secretary: Larrie Ann Davis
ACWA-JPIA Director: Steven C. Farrell
ACWA-JPIA Alternate: Karl B. Drew

REPORT ON ZURICH TANK SITE: Manager Drew reported that Brad Sackett from Albert A. Webb & Associates (Webb) has been handling this project during Wally Franz's recent medical absence. Brad Sackett has been very professional and it has been a good experience for the District. Engineer Franz expects the report to be ready for comment this week with a Public Hearing and board action scheduled for the January 21, 2014 Board Meeting. Depending on public comments it may be necessary to delay Board action until February.

CONSIDER PROPOSAL FOR CEQA COMPLIANCE SERVICES FOR BASEL/VALLE WELL SITE: Manager Drew shared with the Board Webb's proposal for the California Environmental Quality Act (CEQA) Compliance Services for the Basel Well/Valle Project totaling \$22,426.

Manager Drew requested that the project now be referred to as "Valle" well site, rather than the Basel/Valle well site. Originally access to the project was off of Basel but it is now off of Valle and it makes more sense to identify it as the Valle site.

On a motion by Director Stone and a second by Director Clanin the Board unanimously approved the acceptance of the Webb proposal of \$22,426 for CEQA compliance services for the Valle well site.

BOARD MEMBER RESPONSIBILITIES/ROLES: Manager Drew shared a memo regarding Board Member Responsibilities and Roles. Portions of County Water District Code responsibilities/duties, Special District Board Member/Trustee Handbook and a Sample Board Chair (President) Job Description were also provided to the Board. There was in depth conversation regarding the information provided.

Manager Drew shared with the Board a memo regarding Board Member attendance of other authorized events. The main issue is board member attendance of meetings that occur during the month without prior approval by the Board. A copy of Chapter 2 of the District's Administrative Code which applies to Board members, their compensation and their attendance of meetings and events was also included. After much discussion the Board requested District staff to prepare a draft modifying the District Administrative Code and amending Resolution 287 to include reasonable limitations.

REPORT ON ATTENDANCE OF MOJAVE INTEGRATED REGIONAL WATER

MANAGEMENT PLAN: Manager Drew, Director Farrell and Director Clanin attended the Mojave Integrated Regional Water Management Plan, Technical Advisory Committee Meeting on December 16, 2013. Manager Drew provided an oral report on his attendance. Three more meetings are scheduled prior to public comments and adoption of the plan. The next meeting is scheduled for February 6, 2014.

REPORTS ON ATTENDANCE OF ACWA AND ACWA/JPIA FALL CONFERENCES:

Director Davis and Manager Drew submitted their written reports from the 2013 ACWA Fall Conference in Los Angeles. Director Farrell submitted written reports on both the 2013 ACWA and ACWA/JPIA Fall Conferences in Los Angeles. There was general discussion about the topics presented at the conferences.

MANAGER'S REPORT: Manager Drew informed the Board of changes to the Brown Act effective January 1, 2014 requiring legislative bodies to publicly report any action taken in any meeting and the vote on that action by each member present.

DIRECTORS' REPORT: Director Stone and Director Clanin expressed their opinion that today's discussion on board responsibilities/roles was very productive.

Director Stone requested an update on the sale of surplus equipment. Manager Drew informed the Board the air compressor had sold.

As there was no further business to discuss, the meeting was adjourned at 4:53 pm. The next meeting is scheduled for Tuesday, January 21, 2014 at 3:00 pm.