

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

MARCH 20, 2018

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:03 pm., on Tuesday, March 20, 2018, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone and Robert Kinzel.

Absent was Director Darel V. Davis.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Kinzel, the Board that was present unanimously approved the minutes of the Regular Meeting of February 20, 2018 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of January and February 2018. On a motion by Director Farrell and a second by Director Stone the cash disbursements for the month of January 2018 were unanimously approved by those Directors present. On a motion by Director Stone and a second by Director Farrell the cash disbursements for the month of February 2018 were unanimously approved by those Directors present.

PUBLIC COMMENTS: None.

REVIEW PRELIMINARY CASH BUDGET FOR FISCAL YEAR 2018/19: General Manager Clanin explained to the Board the budget preparation process and that Office Manager Davis and Field Supervisor Wood are working together with him on the proposed 2018/2019 budget.

Director Stone questioned the necessity of replacing one of the district backhoes at this time. Field Supervisor Wood estimated the resale value of the current backhoe to be between \$5,000 and \$10,000. There was further discussion on the necessity of replacing a backhoe.

President Bracher requested an update on the ability of the district to accept credit card payments and view water bills on line and were funds allocated for these features.

Director Farrell asked that Staff look at updating the audio visual equipment in the board room during the next fiscal year.

No action was taken.

CONSIDER NOMINATION FOR CALIFORNIA SPECIAL DISTRICTS (CSDA) BOARD OF DIRECTORS SEAT A: The Board reviewed the nomination packet provided by CSDA for the Board of Directors Seat A. No action was taken.

UPDATE ON POSSIBLE SPRINT CELL TOWER LOCATION: General Manager Clanin reported that Yukon Group, who is representing Sprint, toured the Zurich, Lakeview and Old Mill Tank sites for possible cell tower locations. The Old Mill Tank site gave Yukon Group a great line of site for the area Sprint would like to cover.

Staff will research what other entities receive as compensation for the lease of their property to cell providers.

CONSIDER CHANGING APRIL BOARD MEETING DATE TO APRIL 24, 2018: There was discussion regarding the change of the board meeting date. President Bracher has a conflict on April 17, 2018 and would not be able to attend. On a motion by Director Stone and a second by Director Farrell the board that was present unanimously approved changing the April Board Meeting from April 17, 2018 to April 24, 2018.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported the District is awaiting sample results on the Electra well. The District is expecting the well to produce at 60-65 GPM and be online in late summer or early fall of 2018.

Manager Clanin reported several IT projects are moving forward. An outside contractor has been hired to configure the legacy software files to the Tyler Incode file format. Existing Comet software was upgraded to facilitate a quicker, more accurate conversion to Tyler Incode. California Computer Options (CCO) advised staff that Comet needed to be backed up and a new media storage device was installed for this purpose. Supervisor Wood is looking at options for increasing internet connection speed.

The District's Hazard Mitigation Plan has been revised by district staff. The State of California Hazard Mitigation Office and the Federal Emergency Management Agency has been contacted to provide approval or direction.

Manager Clanin reported district staff has been replacing old and burned out florescent lighting with new energy efficient LED bulbs. The field crew has replaced 80 bulbs in just the garage area.

DIRECTOR'S REPORTS: Director Farrell informed the Board of a dinner meeting being sponsored by the Chino Basin Water Conservation District on behalf of the Association of The San Bernardino County Special Districts, April 16, 2018 at 6:00 pm. The topic of the evening will be "Disadvantaged Communities in Water Planning".

Director Stone inquired as to why the District Explorer did not have the District's name and logo on the door. Staff will place District name and logo on door.

As there was no further business to discuss, the meeting was adjourned at 04:20 pm.

The next meeting has been adjourned to Tuesday, April 24, 2018 at 3:00 pm.