

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

JUNE 19, 2018

CALL TO ORDER AND FLAG SALUTE: President Bracher called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:08 pm., on Tuesday, June 19, 2018, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher, Directors Steven Farrell, Kenneth Stone and Robert Kinzel.

Absent was Director Darel V. Davis.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Kinzel and a second by Director Farrell, the Board that was present unanimously approved the minutes of the Regular Meeting of May 17, 2018 as written.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the month of May 2018. On a motion by Director Stone and a second by Director Kinzel the cash disbursements for the month of May 2018 were unanimously approved by those Directors present.

PUBLIC COMMENTS: None.

CONSIDER ATTENDANCE AT SAN BERNARDINO COUNTY WATER CONFERENCE: The Board reviewed the agenda for the San Bernardino County Water Conference being held on August 10, 2018 in Ontario, CA. There was general discussion on the benefits of attendance to the District. General Manager Clanin plans on attending and there is interest by other directors. On a motion by Director Kinzel and a second by Director Farrell the Board approved attendance at the San Bernardino County Water Conference for the General Manager and any director wishing to attend on the following vote:

AYES: Directors Farrell, Kinzel and Bracher.

NOES: Director Stone.

ABSENT: Director Davis.

ABSTAINED: None

DISCUSSION ON GENERAL ELECTION NOVEMBER 2018: General Manager Clanin attended a meeting at the San Bernardino County Elections Office regarding the upcoming November election. The District has three board positions up for election; those of Directors Kinzel, Farrell and Davis. The candidate filing begins on July 16, 2018 and end at 5:00 pm on August 10, 2018.

CONSIDER COST OF LIVING ADJUSTMENT FOR DISTRICT EMPLOYEES: The Board reviewed the change in Consumer Price Index (CPI) for the past year ending April 2018. The average change in the two CPI Indexes for the U.S. City average was 2.55% and the average change for the Los Angeles-Long Beach-Orange County area was 4.05%. Staff recommended a 4.00% Cost of Living Adjustment (COLA) for all current employees including the General Manager, effective May 31, 2018. This would increase annual wages by approximately \$37,981 per year.

On a motion by Director Farrell and a second by Director Kinzel, the Board present unanimously approved a 4.00% Cost of Living Adjustment and attached payroll schedule for all current employees, including the General Manager effective May 31, 2018.

Director Bracher would like staff to prepare a salary study to make sure the district salary schedule is keeping pace with other water purveyors in the area.

CONSIDER PURCHASE OF 2019 FORD F-250 4X4 SUPER CAB WITH UTILITY BED: General Manager Clanin provided the Board with a bid for the purchase of a 2019 Ford F-250 4x4 Super Cab with Utility Bed from Fairview Ford. The District has \$80,000 budgeted for the purchase of two District vehicles. The District just received one of the two vehicles leaving \$41,742.15 available for the second vehicle. In purchasing the new vehicle staff will exceed the budgeted amount by \$717.10.

On a motion by Director Farrell and a second by Director Stone the Board present unanimously approved the purchase of a 2019 Ford F-250 4x4 Super Cab with Utility Bed from Fairview Ford for a total of \$42,460.10.

CONSIDER SALE OF SURPLUS EQUIPMENT, 2006 ¾ TON 4X4 FORD TRUCK: General Manager Clanin reported that the District has received the 2018 F-250 ordered in December 2017. The 2018 vehicle was purchased to replace one of the 2006 Ford ¾ Ton 4x4 trucks.

On a motion by Director Farrell and a second by Director Kinzel, the Board members present unanimously moved to declare one of the 2006 Ford F250, vehicle number 098006 or 098010 as surplus district property and authorize staff to proceed with the sale of one of these vehicles.

MANAGER'S REPORT/PROJECT UPDATE: Manager Clanin reported the following:

- The District is making progress with the Tyler software implementation.
- Governor Brown has abandoned the Drinking Water Tax due to lack of support.
- Senate Bill 606 and Assembly Bill 1668 have both passed. These bills target water use numbers by 2022 with fines going into effect in 2027. Additional information will be supplied to the Board as it becomes available.
- Manager Clanin is in the last quarter of Leadership Training through ACWA/JPIA.
- Manager Clanin has been working on the Rotary Float for Jamboree Days and has helped with the Rotary Brisket Fundraiser.

- There are now links on the District Website for Legislation and Water News Articles.

Supervisor Wood reported the field crew has approximately 200 feet more service line to install for the completion of Phase One of the Lakeview Project.

DIRECTOR'S REPORTS: Director Farrell recommended the weekly ACWA Region 9 Legislative on line discussion for anyone interested in legislative changes.

Director Farrell inquired about lead testing in schools and if any school within the District had requested the testing.

Director Farrell would like to see the District pursue the California Special District's Certificate of Transparency.

Director Bracher would like staff to include all costs of attending special events in the Board memos requesting attendance.

As there was no further business to discuss, the meeting was adjourned at 4:23 pm.

The next meeting has been adjourned to Tuesday, July 17, 2018 at 3:00 pm.