

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

JANUARY 21, 2020

CALL TO ORDER AND FLAG SALUTE: President Bracher-Griffin called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm., on Tuesday, January 21, 2020, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President Connie Bracher-Griffin, Directors Steven Farrell, Kenneth Stone, Robert Kinzel and Leslie Brister.

Staff members present were General Manager Alan E. Clanin, Attorney Ronald Van Blarcom, Field Supervisor Steve Wood and Office Manager Larrie Davis.

MINUTES OF PREVIOUS MEETING: On a motion by Director Stone and a second by Director Kinzel, the Board unanimously approved the minutes of the Regular Meeting of November 26, 2019 as corrected.

CASH DISBURSEMENTS: The Board reviewed the cash disbursements for the months of November 2019 and December 2019. On a motion by Director Stone and a second by Director Brister the cash disbursements for the month of November 2019 were unanimously approved. On a motion by Director Farrell and a second by Director Stone the cash disbursements for the month of December 2019 were unanimously approved.

PUBLIC COMMENTS: None.

SPECIAL RECOGNITION OF LORRAINE D. O'NEILL FOR YEARS OF SERVICE TO THE DISTRICT: The Board presented employee, Lorraine D. O'Neill with a Certificate of Appreciation for her years of service to the District. Lorraine's retirement date is January 23, 2020. District staff was there to congratulate her and join in the celebration.

Manager Clanin introduced two new employees to the Board, Carly Tatum and Judith Anderson, both Customer Service Representatives.

REPORT ON ANNEXATION OF VALLEY VIEW PARK MUTUAL WATER COMPANY: The Board discussed the request of Valley View Park Mutual Water Company to explore the potential for annexation and consolidation. Manager Clanin provided a draft proposal to the Board. There was general discussion regarding the annexation.

On a motion by Director Brister and a second by Director Farrell the Board approved the General Manager to negotiate the terms of annexation and acquisition of Valley View Park Mutual Water Company on the following vote:

AYES: Directors Stone, Farrell, Brister and Kinzel.
NOES: None.
ABSENT: None.
ABSTAINED: Director Bracher-Griffin.

DISCUSS SB 998 AND CONSIDER RESOLUTION NO. 457, AMENDING THE DISTRICT ADMINISTRATIVE CODE PERTAINING TO SECTION 3.1.8

DISCONTINUATION OF SERVICE: Manager Clanin reviewed SB 998 with the Board. On September 28, 2018 Governor Brown signed into law the Water Shutoff Protection Act (SB 998) which changed the requirements and procedures relative to the discontinuation of residential service for nonpayment beginning February 1, 2020. The passage of this bill has made it necessary for the District to adopt a Discontinuation of Residential Water Service for Nonpayment Policy to incorporate the required provisions of the bill. The Board reviewed the proposed revisions to the District Administrative Code Section 3.1.8.

On a motion by Director Stone and a second by Director Farrell the Board unanimously approved Resolution 457, Amending District Administrative Code Section 3.1.8. Discontinuation of Residential Water Service for Non-payment policy.

Director Farrell suggested in the future the District may want to consider referencing a "rate/fee schedule" in the Administrative Code. A resolution would then not be needed for each change to the Administrative Code.

REPORT FROM WATER RATES AD HOC COMMITTEE MEETING: Manager Clanin reported he has been working on several Excel spreadsheets creating different scenarios to increase revenues. Director Farrell gave a synopsis of the committee meeting with an overview on different directions the District could use to achieve the target goal. Director Stone stated the committee needs to come to an agreement and bring their recommendation back to the Board.

REPORTS ON ATTENDANCE OF ACWA/JPIA FALL CONFERENCES, DECEMBER 2-6, 2019; SAN DIEGO, CA: Director Kinzel and Manager Clanin provided written reports of their attendance of the ACWA/JPIA Spring Conference the week of December 2, 2019. Director Farrell provided an oral report of his attendance. There was general discussion regarding these reports. Director Kinzel expressed his appreciation for the opportunity to attend and found the conference very valuable and rewarding.

MANAGER'S REPORT: Manager Clanin reported the District purchased a used server and had new drives and an operating system installed and has had it configured as the Districts new Domain Controller.

Manager Clanin informed the Board that during the Thanksgiving snow storm a contractor that plows snow for the County in the Valley of the Moon area hit and sheared off the top of the well head causing it to drop almost 50 feet into the well casing. The County has been notified but no claim will be filed until the full extent of the damages are known.

DIRECTOR'S REPORTS: Director Farrell requested an update on the Districts MTU replacement.

Director Bracher-Griffin stated that the sale of her business, Acorn Tax & Bookkeeping is now official. H&R Block has purchased the business.

REQUESTS FOR FUTURE AGENDA ITEMS: Director Farrell requested that the possible reorganization of the board be added to next month's agenda.

As there was no further business to discuss, the meeting was adjourned at 5:03 pm.

The next meeting has been adjourned to Tuesday, February 18, 2020 at 3:00 pm.