

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

**MAY 15, 2001**

Vice-President McGehee called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 PM, on Tuesday, May 15, 2001, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were Vice-President C. N. McGehee, Directors William Huckell, William Valko and Alan Clanin. Absent was President David Olson. Staff members present were Manager/Secretary Norman L. Hunt, Attorney Ronald Van Blarcom, Engineer Fred Hanson, Field Supervisor Robert Jobe and Office Manager Karl Drew.

MINUTES OF PREVIOUS MEETING: On a motion by Director Clanin and a second by Director Valko, the Board unanimously approved the minutes of the Regular Meeting of April 17, 2001 as submitted.

PUBLIC COMMENTS: None.

PROGRESS REPORT ON FUTURE WELL SITES: Manager Hunt reviewed with the Board a letter received from Philip and Marianne Mc Mahon, declining the District's offer for the purchase of their vacant lot. After receiving the letter, Manager Hunt contacted Mrs. Mc Mahon and it appears that they would be willing to reconsider an offer that has a higher price for the property. Mr. Mc Mahon is out of town and will contact Manager Hunt when he returns.

Manager Hunt has meet with the consultants, Mark Bulot and Mike Bracher, and they feel that the Mc Mahon's lot is the best location in the area for a potential well and the neighboring vacant lots are located too far from the fracture zone.

There was discussion regarding the options for finding a suitable well location. Manager Hunt will continue to negotiate with the Mc Mahons and the consultants will review the Brookside and Pinecrest areas for other potential well sites. The consultants do not favor drilling a new vertical well at the Wilson well site as the new well may have an unfavorable impact on the existing well. They did have some suggestions on methods to determine the drawdown of the existing Wilson vertical well.

REPORT ON NEW 1 MG CHAMOIS STORAGE FACILITY: Field Supervisor Jobe reported that the pump station building was nearing completion. The plumbing inside the pump station and the connections to the mains were completed. The final painting of the pump station building has not been completed and the on-site mains are in the process of being tested. Manager Hunt has been in contact with Superior Tank Company and they will be back to complete the tank work when the water is available to the tank. It is estimated that the site should be in operation in about 30 days.

2001 MAIN REPLACEMENT JOBS – MATTERHORN COURT: Field Supervisor Jobe reported that the 485' of main on Matterhorn Court was installed in two days. The crew is in the

process of installing the new services. The District has applied for the permit from the County Transportation Department for Balsam and Sycamore Drives, which is the next scheduled job.

LAKEVIEW TANK SITE, CUT SLOPE REPAIR AND SITE REHABILITATION: Manager Hunt discussed with the Board the erosion that has occurred on the cut slope at the Lakeview Tank site. Staff is reviewing options to install a system to repair and stabilize the slope, and to correct the drainage problem that caused the erosion. The drainage and erosion problem is endangering an access road that is above the cut slope. This is an unplanned and unbudgeted repair of the tank site.

URBAN WATER MANAGEMENT PLAN UPDATE: Attorney Van Blarcom and District staff presented an overview of the draft Urban Water Management Plan to the Board. There was general discussion about the draft plan. There will be a public hearing at the June Board meeting for the Board to hear any comments from the public about the proposed plan. The adoption of the plan is also scheduled for the June meeting.

LOCAL AGENCY FORMATION COMMISSION (LAFCO) FUNDING - AB 2838: Manager Hunt reported that the proposal being voted on regarding each special district's portion of the LAFCO funding had passed. The District's share of the LAFCO funding for the coming year will be about \$4,518. The District had voted No on the proposal and staff had submitted an alternative proposal to LAFCO and the other special districts.

RESOLUTION NO. 323, DETERMINING THE DISTRICT'S APPROPRIATION LIMITATION FOR FISCAL YEAR 2001-2002: The Board reviewed the proposed resolution. The calculation for determining the appropriations limitation for fiscal year 2001-2002 uses the change in California per capita personal income from the proceeding year as the "change in the cost of living" factor and the change in population within the County of San Bernardino as the "change in population" factor. The appropriations limitation is calculated to be \$737,761.

On a motion by Director Huckell and a second by Director Clanin, the Board adopted Resolution No. 323, establishing the amount of \$737,761 as the District's appropriations limitation for fiscal year 2001-2002, on the following roll call vote:

AYES: Directors Huckell, McGehee, Valko and Clanin  
NOES: None  
ABSENT: Director Olson  
ABSTAINED: None

EMPLOYEE COST OF LIVING ADJUSTMENT: Office Manager Drew reviewed with the Board the change in the Consumer Price Index (CPI) for the past year ending in March 2001. The average change in the two CPI indexes for the U.S. City Average is 2.85% and the average change in the change for the Los-Angeles-Riverside-Orange County area is 3.2%. Staff is recommending a 3.0% Cost of Living Adjustment for all employees, including the General Manager, effective May 26, 2001. This would increase annual wages by approximately \$27,000.

After discussion, on a motion by Director Huckell and a second by Director Clanin, the Board members present, unanimously approved a 3.0% Cost of Living Adjustment for all employees,

including the General Manager, effective May 26, 2001. Vice-President McGehee suggested that in the future, the personnel committee should review the proposed Cost of Living Adjustment prior to Board approval.

MANAGER'S REPORT: Manager Hunt shared with the Board the proposed development plans for the property located between Highway 189 and Highway 18. The property is owned by the Assemblies of God and is planned to be developed as a youth camp facility for the Royal Rangers. The plans are preliminary and need to be adjusted to accommodate the District's water main that is located on the property.

There was a brief discussion regarding the monthly financial and water production reports.

DIRECTORS' REPORT: Directors Huckell and McGehee made reports to the Board about the ACWA and ACWA/JPIA conferences that they attended. They gave written material that they received at the conferences to District staff.

As there was no further business, the meeting was adjourned at 5:20 PM. The next Regular Meeting is scheduled for Tuesday, June 19, 2001 at 3:00 PM.