

MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT

FEBRUARY 28, 2006

President McGehee called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, February 28, 2006, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin, Charles Spinks and Kenneth Stone.

Staff members present were Attorney Ronald Van Blarcom, Engineer Fred Hanson, Field Supervisor Donald Wagner and Office Manager Karl Drew. Absent was Manager/Secretary Norman L. Hunt.

Also present was Steven Farrell.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Stone and a second by Director Spinks, the minutes of the Regular Meeting of January 17, 2006 were approved as submitted.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION, HEALTH BENEFITS AND RETIREMENT PROGRAMS, CONFERENCE WITH LABOR NEGOTIATORS: The Board did not enter into closed session.

HEALTH BENEFITS AND RETIREMENT PROGRAMS: There was no discussion or action taken on this item.

URBAN WATER MANAGEMENT PLAN: Engineer Hanson reported that their office is working on the draft of the Urban Water Management Plan and the draft will be presented to the Board at the next meeting.

REVIEW OF FEES AND CHARGES: Office Manager Drew discussed with the Board a memo prepared by Manager Hunt. The memo first discussed the District's labor costs for regular and overtime hours, as well as the District's vehicle costs. These costs are the basis for adjusting the existing fees and charges.

Manager Hunt's memo discussed the following charges: Non-Payment Penalty, 48 hour Hang Notice and Delinquency Charge, and the Reinstatement Charge for a Discontinuance of Service. Office Manager Drew also discussed the Meter Certification and After Hours Charges with the Board. It has been a number of years since these fees and charges were last adjusted and they do not currently cover the District's costs for providing these services. Staff will present recommended changes to these fees and charges in the coming months.

STEVE HYMER LEASE AGREEMENT, PORTION OF LOT 1325 FOR PARKING: Office Manager Drew discussed with the Board the lease agreement with Steve Hymer. The lease was for a trial period and needs to be reviewed. Mr. Hymer is leasing from the district, a portion of Lot 1325 on Springy Path for the purpose of providing additional parking for his business, the Lake Gregory Coffee Company.

As the lease appears to be benefiting Mr. Hymer and the District, staff will prepare a lease agreement that renews the lease for another year.

MANAGER'S REPORT: Manager Hunt has requested that the meeting scheduled for March 21, 2006 be rescheduled to March 28, as he will be gone during the middle part of the month.

There was a brief discussion regarding the monthly Financial, Investment and Water Production reports.

DIRECTORS' REPORT: There was discussion about the upcoming ACWA and ACWA/JPIA spring conference that will be held in Monterey during the week beginning May 8, 2006. ACWA is holding several meetings during the conference that will meet the new Ethics Training requirements for board members.

As there was no further business, the meeting was adjourned at 4:00 pm. The next Regular Meeting scheduled for Tuesday, March 21, 2006 will be held on March 28, 2006 at 3:00 pm.