

**MINUTES OF THE ADJOURNED REGULAR MEETING OF THE BOARD OF
DIRECTORS OF CRESTLINE VILLAGE WATER DISTRICT**

MAY 23, 2006

President McGehee called the Adjourned Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, May 23, 2006, at the regular meeting place of said Board at its office in Crestline, California.

ROLL CALL: Present were President C. N. McGehee, Directors William Huckell, Alan Clanin, Charles Spinks and Kenneth Stone.

Staff members present were Manager/Secretary Norman L. Hunt, Attorney Ronald Van Blarcom and Office Manager Karl Drew. Absent were Engineer Fred Hanson and Field Supervisor Donald Wagner.

MINUTES OF PREVIOUS MEETINGS: On a motion by Director Spinks and a second by Director Stone, the minutes of the Regular Meeting of April 18, 2006 were approved as submitted.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION, CONFERENCE WITH LABOR NEGOTIATORS: The Board did not enter into closed session.

HEALTH BENEFITS AND RETIREMENT PROGRAMS: Office Manager Drew reported that a contract with the California Public Employees' Retirement System (PERS) for an actuarial valuation was signed by President McGehee. The cost to the District for PERS to prepare the valuation is \$700. The signed contract has been returned to PERS.

PINECREST WATER STORAGE EXPANSION PROJECT: Manager Hunt reported that the contractor is currently scheduled to begin work right after Memorial Day. They will remove the excess Class II base and install the oil sand inside the two ring walls. Actual construction of the tanks is expected to begin in mid-June with completion by the end of August.

URBAN WATER MANAGEMENT PLAN: Manager Hunt reported that Engineer Hanson was not able to attend the Board meeting due to other obligations. Their office is preparing the draft plan and is expected to deliver a "screen check" to staff before the next Board meeting.

REVIEW OF OTHER MISCELLANEOUS CHARGES: Manager Hunt reviewed and discussed the proposed changes with the Board. The proposed changes are based on the current costs for performing the various services. Following is a summary of the proposed changes.

- a. Discontinuance of Service - The reinstatement charge is currently \$150 for a 5/8" x 3/4" meter and \$175 for a full 3/4" meter. The proposed charge is \$275 for all meter sizes from 5/8" to 1".

- b. Tampering with District Property - The current Meter Removal Fee is \$100. The proposed fee is \$250.
- c. Meter Tests - The current process to test a meter requires a deposit of \$20 for meters up to 1” in size and \$40 for meters larger than 1”. If the meter registers more than 2% fast, the deposit will be returned to the customer. The proposed changes would require that field “tank test” be first performed at no charge to the customer. If the customer still desires a full meter test, a deposit of \$50 would be required. If the meter registers more than 2% fast, the deposit would be returned to the customer. If the meter registers 2% fast or less, the customer will be billed another \$250, for a total charge of \$300. For meters larger than 1” in size, the total charge will be determined by the District’s actual costs.
- d. After Hours Charge - The District currently charges \$40 per hour, with a 1/2 hour minimum, when an after hours service call is a result of the customers’ problem. The proposed charge is \$75 per hour with a 1 hour minimum.
- e. Fire Flow Certification - The charge for preparing a Fire Flow Certification is currently \$35. The proposed charge is \$50.

A resolution formalizing the proposed charges will be prepared and be presented at the next Board meeting.

RESOLUTION NO. 352, DETERMINING APPROPRIATION LIMITATION FOR FISCAL YEAR 2006-07: Office Manager Drew discussed the proposed resolution with the Board. The proposed resolution uses “the percentage change in California per capita personal income from the preceding year” as the “change in the cost of living” factor and the “change of population within the county in which it is located” as the “change of population” factor. The proposed Appropriation Limitation for fiscal year 2006-07 is \$952,042.

On a motion by Director Clanin and a second by Director Spinks, the Board adopted Resolution No. 352, determining the Appropriation Limitation for fiscal year 2006-07 to be \$952,042 on the following roll call vote:

AYES: Directors McGehee, Huckell, Clanin, Spinks and Stone
NOES: None
ABSENT: None
ABSTAINED: None

ACWA/JPIA AND ACWA CONFERENCE: Director Huckell reviewed with the Board his written report about the meetings he attended at the ACWA conference during the week of May 8. Director McGehee also reviewed with the Board his written report about the meetings he attended at the ACWA/JPIA conference during the same week. There was general discussion about the reports.

MANAGER’S REPORT: Manager Hunt reviewed the projects that are planned for this summer. There are mainline jobs planned for the Albrun Drive North and Crest Forest Drive area. There are also some other main work that is ongoing.

There was a brief discussion regarding the monthly Financial, Investment and Water Production reports.

DIRECTORS' REPORT: None.

As there was no further business, the meeting was adjourned at 4:30 pm. The next meeting is scheduled for Tuesday, June 20, 2006 at 3:00 pm.