

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE
VILLAGE WATER DISTRICT**

November 19, 2024

CALL TO ORDER AND FLAG SALUTE: Vice President William Barrera called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:00 pm, on Tuesday, November 19, 2024.

ROLL CALL: Present were Vice President William Barrera, Directors Kenneth Stone, Steve Farrell, and Leslie Brister.

Absent: President Cory Hubbell.

Staff members present were Operations Manager David Sale, General Manager Thomas Weddle, and District Counsel Ronald Van Blarcom.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the October 2024 Regular Board Meeting. On a motion by Director Farrell and a second by Director Brister, the minutes for the October 22, 2024, meeting were approved with the following vote:

AYES: Directors Barrera, Stone, Farrell, Brister.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

CASH DISBURSEMENTS:

After some general discussion about the cash disbursements, there was a question regarding the payment made to The Standard Insurance Company, Inc. One was made at the beginning of the month while the other was made at the end of the month. Manager Weddle informed the Board that it was paid early for October but that he would verify that. On a motion made by Director Brister and a second by Director Barrera, the cash disbursements for the month of September 2024 were approved with the following vote:

AYES: Directors Barrera, Stone, Farrell, Brister.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

MONTHLY FINANCIALS:

The Board reviewed and discussed the monthly financials.

PUBLIC COMMENTS:

None.

REGULAR SESSION:

REVIEW AGREEMENT WITH RON VAN BLARCOM FOR GENERAL SERVICES:

On a motion by Director Farrell and a second by Director Brister, the Board renewed the contract with Legal Council for 2025.

AYES: Directors Barrera, Stone, Farrell, Brister.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

MANAGER'S REPORT:

Field Maintenance – Manager David Sale reported that the district flushing program is completed for the next six months. The results looked great and will reduce the amount of water needed to continue testing.

Valve Maintenance is nearing completion for the first time in years.

Willow pump went down, as we expected after learning the pump curves, and how to select the proper pump for the application. Sam Crum came up and took volt and amp readings on the other three working booster pumps. Found another with some bad windings in it. He is getting together a quote for two new pumps that are sized according to the pressure at the sites along with the flow needed. This will allow us to pump more water and have more efficiency.

The state PFA's results came in. These results were easier to read. It shows we have some PFB's in a couple of wells with a result of 13 nanograms. A nanogram is one billionth of a gram. The notification level is 500, and the action level is 5,000.

General Manager – Manager Weddle reviewed the usage data for the past 12 months showing that 80% of households are using less than 700 gallons per month on average. For households using greater than 1300 gallons per month, that number drops between 1.8% and 6% depending on the month. Because of this, Staff supported revisiting the District tiers and lowering the top tier from 1300 to encourage water savings among the residents.

MONTHLY WATER PRODUCTION REPORTS:

Manager Weddle reviewed the water production reports for the month of October. He pointed out how the billing error affected the loss for August and September and that it had been adjusted to reflect the actual billing.

DIRECTORS' REPORTS:

1. Director's reports: None.
2. Requests for Future Agenda Items:
3. Staff Items: No other items

EXECUTIVE SESSION:

DRAFT

The Board went into closed session at 4:55 for Manager Weddle's yearly review.

Upon returning to Open Session, the Board approved a 5% raise for Manager Weddle.

As there was no further business to discuss, the meeting was adjourned at 5:01 pm. The next meeting date is January 21, 2025. This meeting will be held in person at the District office at 3pm.